



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

AOCG Memo No. 406-2022

MASTER COPY
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MEMORANDUM

TO : ALL DISTRICT COLLECTORS
ALL SUB-PORT COLLECTORS
ALL OTHERS CONCERNED

ATTN : DEPUTY COLLECTOR FOR OPERATIONS
CHIEFS, PIER INSPECTION DIVISION AND EQUIVALENT UNITS
CHIEFS, BAY SERVICE SECTION AND EQUIVALENT UNITS

FROM : ATTY. EDWARD JAMES A. DY BUCO
Deputy Commissioner, AOCG

SUBJECT : NON-SUBMISSION OF STOWAGE PLANS/ BAY PLANS,
GENERAL STOWAGE PLANS, AND LOADING SUMMARY
SHEET

DATE : 23 November 2022



BOC-01-07250

It has come to my attention that most of the Collection Districts failed to comply with the 19 October 2022 Memorandum of the Director, Port Operations Service, AOCG on the submission of Stowage Plans/Bay Plans, General Stowage Plans, and Loading Summary Sheet in electronic copy within twenty-four (24) hours from availability thereof.

Be reminded that failure to comply with directives such as submission of reports may be held liable to the provisions of the Revised Rules on Administrative Cases in the Civil Service (RRACCS).

Be further warned that non-submission of these reports entails gross negligence of your sense of duty and responsibility. Accordingly, you are directed to submit the subject documents on a regular basis.

For strict compliance.