



**NOTICE TO ALL APPOINTEES TO VARIOUS VACANT POSITIONS
IN THE BUREAU OF CUSTOMS**

CONGRATULATIONS!

We wish to inform you of your selection for appointment to the following positions:

NO.	NAME	POSITION AND SALARY GRADE	PLACE OF ASSIGNMENT
1	Apilado, Weiner Math Santos	Seaman/SG-3	Water Patrol Division, Enforcement Group
2	Cabanero, Ronnie Lustina	Seaman/SG-3	Water Patrol Division, Enforcement Group
3	Dayot, Jeffrey Pantalita	Seaman/SG-3	Water Patrol Division, Enforcement Group
4	Dela Rosa, Remus Reyes	Seaman/SG-3	Water Patrol Division, Enforcement Group
5	Fernandez, Emir Frey Querubin	Seaman/SG-3	Water Patrol Division, Enforcement Group
6	Gulayan, Rhey-mark Arante	Seaman/SG-3	Water Patrol Division, Enforcement Group
7	Gulayan, Rigel Arante	Seaman/SG-3	Water Patrol Division, Enforcement Group
8	Maghanoy, Archie Gabica	Seaman/SG-3	Water Patrol Division, Enforcement Group
9	Viaña, Jhon Derrick Dela Cruz	Seaman/SG-3	Water Patrol Division, Enforcement Group
10	Villalon, Raymond Montalban	Seaman/SG-3	Water Patrol Division, Enforcement Group
11	Abarracoso, Mark Timothy Lobres	Marine Engineman I/SG-4	Water Patrol Division, Enforcement Group
12	Dela Cruz, Edvir Mendoza	Marine Engineman I/SG-4	Water Patrol Division, Enforcement Group
13	Jose, Justine John Oida	Marine Engineman I/SG-4	Water Patrol Division, Enforcement Group
14	Ismael, Nasim Malawani	Assistant Customs Operations Officer/SG-9	Subport of Iligan, Port of Cagayan De Oro
15	Capacio, Honey Chrisdy Candia	Customs Operations Officer I/SG-11	Subport of Parang, Port of Davao



NO.	NAME	POSITION AND SALARY GRADE	PLACE OF ASSIGNMENT
16	Macabato, Norhata Lapat	Customs Operations Officer I/SG-11	Subport of Parang, Port of Davao
17	Aguilar, Gary Eboña	Administrative Officer II/SG-11	Ninoy Aquino International Airport
18	Carreon, Ariane Christina Baluyot	Administrative Officer II/ SG-11	Ninoy Aquino International Airport
19	Espineli, Paolo Louise Lovina	Administrative Officer II/SG-11	Ninoy Aquino International Airport
20	Namanama, Juven Simpás	Customs Operations Officer II/SG-13	Ninoy Aquino International Airport
21	Repollo, Juli Orias	Customs Operations Officer II/SG-13	Ninoy Aquino International Airport
22	Victoria, Neizzer Keans Reyes	Customs Operations Officer II/SG-13	Manila International Container Port

**** nothing follows ****

Relative thereto, the Human Resource Management Division (HRMD) shall furnish the appointees concerned with the **Checklist of requirements for the attestation of appointment by the Civil Service Commission (CSC)** via electronic mail. Appointees concerned must submit the complete documents indicated therein to the HRMD Office not later than **August 6, 2021**.

Note that only the appointments of those whose requirements are complied with as instructed shall be processed. Further, the distribution of Notices of Appointment for acknowledgement of the appointees concerned shall be from **August 12, 2021**. Assumption to their respective offices of assignment will be authorized upon the receipt of the appointees of the written copy of Notices of Appointment from the HRMD.

Please be reminded of the following relative provisions of the CSC Memorandum Circular No. 14, s. 2018 (*2017 Omnibus Rules on Appointments and Other Human Resource Actions, Revised 2018*),

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"If the appointee has taken his/her oath office and assumed the duties of the position, he/she shall be entitled to receive his/her salary at once without awaiting the approval/validation of his/her appointment by the Commission."

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"An appointment issued by the appointing officer/authority may be cancelled if the appointee does not assume office or report to duty within thirty (30) calendar days from receipt of the written notice of the appointment."

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BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

Should there be concerns and/or clarifications, please contact Ms. Rocelle Anne Quebec at 0969-037-9699.

Thank you.

Very truly yours,

(original signed)

KHRISTINE JANE V. MELENCIO

Acting Chief

Human Resource Management Division