



NOTICE TO ALL SELECTED CANDIDATES FOR APPOINTMENT TO VARIOUS POSITIONS IN THE BUREAU OF CUSTOMS

CONGRATULATIONS!

We wish to inform you of your selection for appointment to the following positions:

NO.	NAME	POSITION AND SALARY GRADE	PLACE OF ASSIGNMENT
1	Echauz, Pamela Ann B.	Administrative Aide I/ SG-1	Subport of Pulpandan, Port of Iloilo
2	Peliña, Julia Nikki D.	Administrative Aide II/ SG-2	Manila International Container Port
3	Rivera, Dante P.	Administrative Aide II/ SG-2	Port of Davao
4	Burgos, Marivic M.	Administrative Aide IV/ SG-4	Port of Davao
5	Makinano, Anilyn F.	Administrative Aide IV/ SG-4	Port of Tacloban
6	Mamao, Rosnea I.	Administrative Aide IV/ SG-4	Subport of Ozamis, Port of Cagayan De Oro
7	Monteverde, Philip Angelo F.	Administrative Aide IV/ SG-4	Port of Davao
8	Yusoph, Jamerah M.	Administrative Aide IV/ SG-4	Subport of EPSA-Baguio, Port of San Fernando
9	Alawi, Mohammad T.	Security Guard II/ SG-5	Subport of Ozamis, Port of Cagayan De Oro
10	Amindato, Camaloding P.	Security Guard II/ SG-5	Subport of Ozamis, Port of Cagayan De Oro
11	Angie, Samad P.	Security Guard II/ SG-5	Subport of Ozamis, Port of Cagayan De Oro
12	Cosain, Cindillah B.	Security Guard II/ SG-5	Subport of Ozamis, Port of Cagayan De Oro
13	Demaro, Chris David S.	Administrative Aide VI/ SG-6	Port of Davao



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NO.	NAME	POSITION AND SALARY GRADE	PLACE OF ASSIGNMENT
14	Arumpac, Abdullah P.	Administrative Assistant II/ SG-8	Subport of Ozamis, Port of Cagayan De Oro
15	Bernardino, Alexis S.	Administrative Assistant II/ SG-8	Port of Limay
16	Macasera, Venice Anica G.	Administrative Assistant II/ SG-8	Subport of San Jose, Port of Tacloban
17	Nacinopa, Shirley E.	Administrative Assistant II/ SG-8	Subport of Sual, Port of San Fernando
18	Dizon, Darlyn Joy P.	Assistant Customs Operations Officer/ SG-9	Tax Exempt Division, RCMG
19	Ga, Edilberto E.	Assistant Customs Operations Officer/ SG-9	Subport of Nasipit, Port of Surigao
20	Guro, Noraya M.	Assistant Customs Operations Officer/ SG-9	Port of Cagayan De Oro
21	Patawaran, Nikka Jane G.	Assistant Customs Operations Officer/ SG-9	Tax Exempt Division, RCMG
22	Santos, Rhundy Yel C.	Assistant Customs Operations Officer/ SG-9	Ninoy Aquino International Airport
23	Soriano, Roby Rose T.	Assistant Customs Operations Officer/ SG-9	Revenue Accounting Division, RCMG
24	Valencia, Wayne Wilfred V.	Assistant Customs Operations Officer/ SG-9	Ninoy Aquino International Airport
25	Canillas, Kimberly	Administrative Officer I/ SG-10	Cebu International Airport (Mactan), Port of Cebu
26	Landicho, Jeanelle Sheen B.	Administrative Officer I/ SG-10	Subport of Mariveles, Port of Limay
27	Aurelia, Gilyn V.	Administrative Officer II/ SG-11	Port of Tacloban
28	Cacatian, Maria Lea delos R.	Administrative Officer II/ SG-11	Port of Manila

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29	Membrado, Michelle G.	Administrative Officer II/ SG-11	Port of Davao
30	Santos, John Emil M.	Administrative Officer II/ SG-11	Port of Manila
31	Tabuzo, Kim Alizza	Administrative Officer II/ SG-11	Port of Surigao
32	Yap, Ma. Johanne C.	Administrative Officer II/ SG-11	Manila International Container Port
33	Balt, Norhani P.	Customs Operations Officer I/ SG-11	Manila International Container Port
34	Pangalian, Insira D.	Customs Operations Officer I/ SG-11	Subport of Nasipit, Port of Surigao
35	Villarta, David Hart C.	Customs Operations Officer I/ SG-11	Port of Davao
36	Albano, Matthew Nikkolas O. (Atty.)	Attorney II/ SG-18	Prosecution and Litigation, RCMG
37	Batul, Sunny Jr. A. (Atty.)	Attorney II/ SG-18	Internal Inquiry and Prosecution Division, IG
38	Cabanilla, Laurence F. (Atty.)	Attorney II/ SG-18	Manila International Container Airport
39	Montila, Munaipha P. (Atty.)	Attorney II/ SG-18	Port of Cagayan De Oro
40	Servañes, Niño Kjell F. (Atty.)	Attorney II/ SG-18	Subport of Mariveles, Port of Limay
41	Singco, Gezarene A. (Atty.)	Attorney III/ SG-21	Appellate Division, RCMG
42	Yumul, Wally Ann Del R. (Atty.)	Attorney III/ SG-21	Appellate Division, RCMG
43	Zapata, Joseph Samuel V. (Atty.)	Attorney III/ SG-21	Investigation and Prosecution Division, IG

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NO.	NAME	POSITION AND SALARY GRADE	PLACE OF ASSIGNMENT
44	Pando, Divina A.	Accountant IV/ SG-22	Accounting Division, IAG
45	Martinez, Ruther N. (Atty.)	Attorney IV/ SG-23	Prosecution and Litigation Division, RCMG
46	Pino, Rod H. (Atty.)	Attorney IV/ SG-23	Prosecution and Litigation Division, RCMG
47	Polloso, Paul Romeo B. (Atty.)	Attorney IV/ SG-23	Prosecution and Litigation Division, RCMG
48	Torralba, Joseph Christopher T. (Atty.)	Attorney IV/ SG-23	Prosecution and Litigation Division, RCMG
49	Zambarrano, Stanley C. (Atty.)	Attorney IV/ SG-23	Prosecution and Litigation Division, RCMG

**** nothing follows ****

Relative thereto, the Human Resource Management Division (HRMD) shall furnish the appointees concerned with the **Checklist of requirements for the attestation of appointment by the Civil Service Commission (CSC)** via electronic mail. Appointees concerned must submit the complete documents indicated therein to the HRMD Office not later than **July 23, 2021**.

Note that only the appointments of those whose requirements are complied with as instructed shall be processed. Further, the distribution of Notices of Appointment for acknowledgement of the appointees concerned shall be from **July 28-29, 2021**. Assumption to their respective offices of assignment will be authorized upon the receipt of the appointees of the written copy of Notices of Appointment from the HRMD.

Please be reminded of the following relative provisions of the CSC Memorandum Circular No. 14, s. 2018 (*2017 Omnibus Rules on Appointments and Other Human Resource Actions, Revised 2018*),

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"If the appointee has taken his/her oath office and assumed the duties of the position, he/she shall be entitled to receive his/her salary at once without awaiting the approval/validation of his/her appointment by the Commission."

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"An appointment issued by the appointing officer/authority may be cancelled if the appointee does not assume office or report to duty within thirty (30) calendar days from receipt of the written notice of the appointment."

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Should there be concerns and/or clarifications, please contact Ms. Rocelle Anne Quebec at 0915-568-1758.

Thank you.

Very truly yours,

(original signed)

KHRISTINE JANE V. MELENCIO

Acting Chief

Human Resource Management Division