



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE TO PROCEED

MARIA LUISA PADILLA

Jessa's Catering Services
188 Int. General Luna Street,
Malabon City

Dear Ms. Padilla:

The attached Contract having been approved, notice is hereby given to JESSA'S CATERING SERVICES that work may commence on the project "Procurement of Catering Service for World Customs Organization-National Customs Enforcement Network (WCO-NCEN) Training Workshop" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordinate on with General Services Division under the terms and conditions of the Purchase Order.

Very truly yours,

JOSEPH G. ESCASIO

Officer-in-Charge, Administration Office
Internal Administration Group

Received by:

Date:

[Handwritten signature]
[Handwritten initials] *[Handwritten initials]* *[Handwritten initials]*

PURCHASE ORDER



Bureau of Customs

Agency

Supplier: **JESSA'S CATERING SERVICES** P.O. No.: 2016-12-00101
 Date :
 T.I.N. : **146-860-673-000** Mode of Procurement: Small Value


Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: BOC Manila-ITDD Delivery Term: during the event
 Date of Delivery : Payment Term: 15 cd upon signing of P.O.


Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	<p>Procurement of Catering Service for World Customs Organization-National Customs Enforcement Network (WCO-NCEN) Training Workshop</p> <p>Meals for 17 pax Free flowing coffee/tea & water Managed buffet lunch</p> <p>Date of Event: • December 12-21, 2016</p> <p>Should include: • AM Snacks • Lunch • PM Snacks</p> <p>Others: • Buffet set up with Plates; Utensils & Cups</p> <p>Service Provider should also provide: • At least 2 waiter service to manage distribution of food and attend to other needs.</p> <p align="center">  Nothing Follows  </p>	1		47,600.00

(Total Amount in Words) **Forty Seven Thousand Six Hundred Pesos (inclusive of tax)** 47,600.00

(Terms and Conditions stated at the back page of this P.O.)


Very truly yours,


JOSEPH G. ESCASIO
 Officer-in-Charge, Administration Office

Conforme: 

 Signature over Printed Name of Supplier

Date _____

Funds Available: 

ALFREDO A. PALMA
 Chief Accountant

ALOBS No.: **02-01101101-2016-12-4314**
 Amount: **47,600.00**