



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE OF AWARD

MARIA LUISA PADILLA
Jessa's Catering Services
188 Int. General Luna Street,
Malabon City

Dear Ms. Padilla:

We are pleased to inform you that the contract for the project "Procurement of Catering Service for Workshop on the BOC Rating Standard for SPMS" per Bureau of Customs - Bids and Awards Committee Resolution No. 2016-01 is hereby awarded to your company in the amount of Forty Five Thousand Pesos (Php 45,000.00).

In this regard, you are hereby required to sign the Purchase Order as stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 within five (5) calendar days upon receipt of this Notice.

Very truly yours,

JOSEPH G. ESCASIO
Officer-in-Charge, Administration Office
Internal Administration Group

Received by: _____

Date: _____

[Handwritten signature]
[Handwritten signature]
Dec. 5, 2016



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE TO PROCEED

MARIA LUISA PADILLA

Jessa's Catering Services
188 Int. General Luna Street,
Malabon City

Dear Ms. Padilla:

The attached Contract having been approved, notice is hereby given to JESSA'S CATERING SERVICES that work may commence on the project "Procurement of Catering Service for Workshop on the BOC Rating Standard for SPMS" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordinate on with General Services Division under the terms and conditions of the Purchase Order.

Very truly yours,

JOSEPH G. ESCASIO
Officer-in-Charge, Administration Office
Internal Administration Group

Received by:
Date:

Ms. LUISA PADILLA
December 7, 2016

PURCHASE ORDER



Bureau of Customs

Agency

Supplier: **JESSA'S CATERING SERVICES** P.O. No.: 2016-12-00100
 Date :
 T.I.N. : **146-860-673-000** Mode of Procurement: **Small Value**

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **BOC Manila-ITDD** Delivery Term: **during the event**
 Date of Delivery : Payment Term: **15 cd upon signing of P.O.**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	<p>Procurement of Catering Service for Workshop on the BOC Rating Standard for SPMS</p> <p>Meals for 45 pax Free flowing coffee/tea & water Managed buffet lunch</p> <p>Date of Event: • December 8-9, 2016</p> <p>Should include: • AM Snacks • Lunch • PM Snacks • Dinner</p> <p>Others: • Buffet set up with Plates; Utensils & Cups</p> <p>Service Provider should also provide: • At least 2 waiter service to manage distribution of food and attend to other needs.</p> <p align="center">  Nothing Follows  </p>	1		45,000.00


(Total Amount in Words) **Forty Five Thousand Pesos (inclusive of tax)** 45,000.00

(Terms and Conditions stated at the back page of this P.O.)

Very truly yours,


Conforme:


 Signature over Printed Name of Supplier


JOSEPH G. ESCASIO
 Officer-in-Charge, Administration Office

Date

Funds Available:


ALFREDO A. PALMA
 Chief Accountant

ALOBS No.:

02-0110101-2016-12-4280

Amount:

45,000