



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila

## REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for the Supply of Materials for the Repair of POM Windows at the Law Division Area and Other Affected Areas, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : Supply of Materials for the Repair of POM Windows at the Law Division Area and Other Affected Areas

Location : 4/F POM Bldg., South Harbor Gate 3, Port Area, Manila

Approved Budget for the Contract: Ninety Five Thousand Pesos (P 95,000.00) inclusive of tax

Specification :

Quantity	Unit	Item Description
121	pcs	Ceramic Floor Tiles 60 x 60 cm
18	bags	Portland Cement
22	pcs	Silicon Sealant
2	pcs	Silicon Sealant Handle
15	pcs	Cornice 1" x 3" x 10'
10	pcs	Hardilite
1	pc	Electric drill
4	pcs	Gypsum Board
100	pcs	Black Screw
5	gals	Elastomeric Sealant
2	kls	Finishing Nail 1-1/2"
2	kls	Hardiflex Nail
3	Ltr	Quick Dry Enamel (chocolate brown)
2	gal	Paint thinner
1	tin	Flat Latex (white)
1	tin	Semi gloss Latex (white)
4	gal	Glazing Putty
4	roll	Gypsum tape 2"
4	pcs	Masking tape 1"
2	pc	paint brush 1-1/2"
25	pcs	Sand Paper #120
25	pcs	Sand Paper #150
2	pc	Clear glass 52.5 x 48 cm

Delivery term : Seven (7) calendar days upon signing of Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit, PHILGEPS Registration Certificate, DTI / SEC Registration and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before September 12, 2014, 10:00 a.m. at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

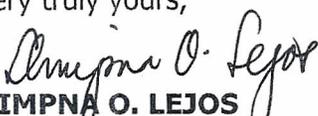
Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at telefax no. 527-4519.

Very truly yours,

  
**DIMPNA O. LEJOS**  
OIC-Director, Administration Office

Annex "A"

## PRICE QUOTATION FORM

\_\_\_\_\_  
Date

The Director, Administration Office  
Bureau of Customs  
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Quantity	Unit	Item Description	Unit Price	Total Price
121	pcs	Ceramic Floor Tiles 60 x 60 cm		
18	bags	Portland Cement		
22	pcs	Silicon Sealant		
2	pcs	Silicon Sealant Handle		
15	pcs	Cornice 1" x 3" x 10'		
10	pcs	Hardilite		
1	pc	Electric drill		
4	pcs	Gypsum Board		
100	pcs	Black Screw		
5	gals	Elastomeric Sealant		
2	kls	Finishing Nail 1-1/2"		
2	kls	Hardiflex Nail		
3	Ltr	Quick Dry Enamel (chocolate brown)		
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4	gal	Glazing Putty		
4	roll	Gypsum tape 2"		
4	pcs	Masking tape 1"		
2	pc	paint brush 1-1/2"		
25	pcs	Sand Paper #120		
25	pcs	Sand Paper #150		
2	pc	Clear glass 52.5 x 48 cm		
<b>TOTAL AMOUNT</b>				

**Total amount in words:** \_\_\_\_\_

Warranty: \_\_\_\_\_ months from the date of delivery

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

Mayor's Permit No. \_\_\_\_\_

DTI or SEC Registration Certificate No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)