

**MEMORANDUM**

TO : **ALL OFFICIALS AND EMPLOYEES**

FROM : **REY LEONARDO B. GUERRERO**
Commissioner



BOC-03-15110

SUBJECT : **Skeleton Workforce**

DATE : **02 May 2022**

- 1.0 In view of the observance of Eid'l Fitr (Feast of Ramadhan) on 03 May 2022 (Proclamation No. 1356 dated 02 May 2022), all Collection Districts rendering frontline services shall continue with their operations and arrange their respective Skeleton Workforce accordingly.
- 2.0 Skeleton Workforce schedule of concerned Offices/Ports shall be submitted to the Internal Administration Group, copy furnished the Human Resource Management Division (hrmd@customs.gov.ph) not later than 5:00 p.m. on 02 May 2022.
- 3.0 For strict compliance.