



BUREAU OF CUSTOMS

MAKABAGONG ADJANA, MATATAG NA EKONOMIYA



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OCOM Memo No. 30-2022



BOC-03-14125

MEMORANDUM

TO : **ALL DEPUTY COMMISSIONERS
ALL DISTRICT AND SUPPORT COLLECTORS
ALL DIRECTORS AND DIVISION CHIEFS
ALL OTHERS CONCERNED**

FROM : **REY LEONARDO B GUERRERO**
Commissioner

SUBJECT : **REITERATION ON SIGNATORY FOR ALL
OUTSIDE COMMUNICATION**

DATE : 08 March 2022

1. To ensure the proper monitoring of all outside communications, several memoranda¹ on the same subject has been issued.
2. To reiterate, all Customs personnel are directed to have ALL outside communications, submission of documents, and other correspondences to stakeholders and other government offices be signed or approved by the Commissioner or by his authorized designated Official.
3. For strict compliance.

¹ Memorandum dated 25 June 2019 and Memorandum dated 20 March 2018