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**MEMORANDUM**

**TO :** **DEPUTY COMMISSIONERS**  
**ASSISTANT COMMISSIONER**  
**DISTRICT COLLECTORS**  
**PGS CORE TEAM**  
**SENIOR AND JUNIOR OSM FOCAL POINTS**  
**OSM CENTRAL UNIT**  
**ALL OTHERS CONCERNED**

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**FROM :** **REY LEONARDO B. GUERRERO**  **Commissioner** \* **MAY 18 2020** **BOC-03-05767**

**SUBJECT :** **GROUP & COLLECTION DISTRICT REVALIDA**

**DATE :** **15 MAY 2020**

In connection with the Memorandum dated 06 May 2020, Deputy Commissioners, Assistant Commissioner, and District Collectors of the 17 Collection Districts must undergo a Revalida for the BOC-PGS Initiation Stage. The schedule of the Revalida is on May 20-22, 2020 and the order of presentation is attached herein for your guidance (Annex A).

Be reminded that the presentation is strictly 20 minutes, to be followed by a 30-minute Question and Answer portion wherein the members of the panel will ask for details/clarification on the content of the presentation.

A 15-page handout must also be submitted by the presenter at least 3 days prior to their schedule. You may refer to the earlier released guidelines given by the OSM Central Office as to the requirements and/or content for the handout and the presentation.



# BUREAU OF CUSTOMS

*Professionalism Integrity Accountability*

MASTER COPY



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Given the 15-page limit for the handout, you are directed to just attached the following as Annexes:

- a. Port/Group Roadmaps;
- b. Latest Office Performance and Commitment Review (OPCR) showing activities or tasks complying or linked to the BOC Strategy Roadmaps; and
- c. 2019 and 1<sup>st</sup> Quarter of 2020 Deliverables Monitoring Sheet

For your guidance and strict compliance.

South Harbor, Gate 3, Port Area, Manila 1099

Tel. Nos 527-4537, 527-1935

Website: [www.customs.gov.ph](http://www.customs.gov.ph) Email: [Boc.cares@customs.gov.ph](mailto:Boc.cares@customs.gov.ph)

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**SCHEDULE OF THE REVALIDA**

<b>May 20, 2020 Wednesday</b>		
<b>1ST DAY REVALIDA</b>		
9:00 AM - 10:00 AM	MISTG	OCOM Conference Room
10:00 AM - 11:00 AM	Port of Zamboanga	via Zoom
11:00 AM - 12:00 NN	Port of Subic	via Zoom
12:00 NN - 12:30 NN	<b>LUNCH BREAK</b>	
12:30 NN - 1:30 PM	RCMG	OCOM Conference Room
1:30 PM - 2:30 PM	Port of San Fernando	via Zoom
2:30 PM - 3:30 PM	Port of Davao	via Zoom
3:30 PM - 4:30 PM	PCAG	OCOM Conference Room
4:30 PM - 5:30 PM	Port of Limay	via Zoom

<b>May 21, 2020 Thursday</b>		
<b>2ND DAY REVALIDA</b>		
9:00 AM - 10:00 AM	AOCG	OCOM Conference Room
10:00 AM - 11:00 AM	Port of Manila	OCOM Conference Room
11:00 AM - 12:00 NN	NAIA	OCOM Conference Room
12:00 NN - 12:30 NN	<b>LUNCH BREAK</b>	
12:30 NN - 1:30 PM	MICP	OCOM Conference Room
1:30 PM - 2:30 PM	Port of Clark	via Zoom
2:30 PM - 3:30 PM	IG	OCOM Conference Room
3:30 PM - 4:30 PM	Port of Legazpi	via Zoom
4:30 PM - 5:30 PM	Port of Aparri	via Zoom

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<b>May 22, 2020</b>		
<b>Friday</b>		
<b>3RD DAY REVALIDA</b>		
9:00 AM - 10:00 AM	Port of CDO	via Zoom
10:00 AM - 11:00 AM	EG	via Zoom
11:00 AM - 12:00 NN	Port of Cebu	via Zoom
12:00 NN - 12:30 NN	<b>LUNCH BREAK</b>	
12:30 NN - 1:30 PM	Port of Batangas	via Zoom
1:30 PM - 2:30 PM	Port of Surigao	via Zoom
2:30 PM - 3:30 PM	IAG	OCOM Conference Room
3:30 PM - 4:30 PM	Port of Tacloban	via Zoom
4:30 PM - 5:30 PM	Port of Iloilo	via Zoom

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