

UREAU OF CUSTOM

OCOM Memo No.

MEMORANDUM



TO

ALL DISTRICT COLLECTORS

ALL SUB-PORT COLLECTORS

ALL DEPUTY COLLECTORS FOR PASSENGER OPERATIONS

ALL CHIEFS, ARRIVAL AND DEPARTURE DIVISION

ALL OTHERS CONCERNED

FROM

REY LEONARDO B. GUERRERO

©ommissioner *N* A

JUI 08 2071

SUBJECT

FOREIGN CURRENCY DECLARATION AND REPORTING

DATE

6 July 2021

To ensure effective implementation of Customs Memorandum Circular (CMC) 175-2018 on Local and Foreign Currencies Cross-Border Transport and to strictly monitor Foreign Currency Declarations (FCDs) in relation to the Anti-Money Laundering Act of 2001, you are hereby directed to strictly observe the implementation of the following guidelines:

- 1. All incoming international passengers shall be required to submit a complete and properly filled-out Customs Baggage Declaration Form (CBDF);
- 2. As applicable, incoming and outgoing international passengers shall submit a complete and properly filled-out Foreign Currency and Other Foreign Exchange-Denominated Bearer Monetary Instruments Declaration Form (Annex A). Customs officer concerned shall check and ensure that the details in the filled-out form are complete and consistent with other documents presented by the passenger such as but not limited to, passenger passport.
- 3. Ensure timely submission of the physical copies of FCDs to the Anti-Money Secretariat and clear scanned copies via email at fcdf.eg.boc@gmail.com of the following:
 - a. Weekly Report on CBDFs with and without declaration on carriage of foreign currency and other foreign-exchange denominated bearer negotiable monetary instruments in excess of USD10,000, to be submitted every Monday of the following week;
 - b. Daily Report on submitted FCDs using the prescribed template in Memorandum dated May 14, 2020 on the Updated Template for

OCOM Memo No. 104 - 2021



Summary Reports of FCDs, to be submitted within twenty-four (24) hours from the submission of the FCD by the declarant.

- Conduct of capacity building of Customs Officers within your areas of jurisdiction, on Foreign Currency Declarations and Cross Border Transport of Currency in coordination with the Interim Training and Development Division (ITDD); and
- Ensure widest dissemination to stakeholders of this Memorandum and relevant information materials on Cross-Border Transport of Local and Foreign Currency and Foreign Currency Declaration within your jurisdiction.

For strict and immediate compliance



(Pursuant to Circular No. 794 dated 18 April 2013)



Foreign Currency and Other Foreign Exchange-Denominated

Bearer Monetary Instruments Declaration Form
(For transportation of such currency or monetary instruments in excess of US\$10,000 or its equivalent)
Republic of the Philippines

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(Pursuant to Circular No. 794 dated 18 April 2013)

Warning:

BSP Circular No. 507 dated 19 January 2006, effective fifteen (15) days after its publication in a newspaper of general circulation, requires any person who brings into or out of the Philippines any foreign currency or other foreign exchange-denominated bearer monetary instruments in excess of US\$10,000 or its equivalent to declare the same in writing and to furnish information on the source and purpose of the transport of such currency or monetary instrument using this Form. Any violation shall be subject to the sanctions provided for in Section 36 of Republic Act No. 7653, without prejudice to the application of remedies and sanctions provided for under other pertinent laws and regulations. The original form will be provided to the Anti-Money Laundering Council. As used herein, "other foreign-exchange denominated bearer monetary instruments" refer to the following foreign exchange-denominated instruments in bearer form whereby title thereto passes to another by endorsement, assignment or delivery: travelers' checks, other checks, drafts, notes, money orders, bonds, deposit certificates, securities, commercial papers, trust certificates, custodial receipts, deposit substitute instruments, trading orders, transaction tickets and confirmation of sate/investment.

Instructions:

Part 1: Individual who is physically transporting Currency or Monetary Instruments

- Item 1. Name: Enter your name in order of last name (or family name), title, first name and then middle name.
- Item 2, Date of Birth: Enter your date of birth in MM/DD/YYYY format where MM = month, DD = date and YYYY = year.
- Item 3. Place of Birth: Enter the town or city, province or state, and country of your birth.
- ttem 4. Citizenship: Enter the name of the country of which you are currently a citizen.
- item 5. Passport Number: Enter the identification number on the passport issued by the country that issued your passport.
- Item 5, Country of Issue: Enter the name of the country that issued your current passport.
- Item 7. Permanent Address: Enter the street number and name of your permanent residence followed by the barangay, town, city, province or state, postal code and country.
- Item 8, Occupation, business or principal business activity: Enter the name or title of your occupation or describe your principal business activity.

Part 2: Details of Travel

- Item 9, Atrivat or Departure Date: Enter the date of arrival or departure in MM/DD/YYYY format where MM = month, DD = date and YYYY = year.
- Item 10, Flight Number or Name of Ship: Enter the aidine and flight number or the vessel name of arrival by sea.
- from 11, Bill of Lading Number & Date: If currency is being shipped, then you must list the B/L number and the date of shipment.
- item 12, Prior Port of Entry/Departure: If you are in-transit, list the prior port of entry or departure.
- Item 13. Port of Entry/Departure: List the port you are arriving at or departing the Philippines.
- Item 14, Dostination: List your next port of arrival after leaving the Philippines.

Part 3: Owner/Sender of Currency or Monetary Instruments

- iton 15, Name: Enter the name of the owner or sender of the currency or monotary instrument, in order of last name (or family name), title, first name and then middle name.
- Item 18, Permanent Address: Enter the street number and name of the owner's or sender's residence followed by the barangay, town, city, province or state, postal code and country.
- Item 17. Occupation, business or principal business activity: Enter the name or title of the owner's or sender's occupation or describe their principal business activity.

Part 4: Recipient of Currency or Monetary Instruments

- Item 18, Name: Enter the name of the recipient of the currency or monetary instrument, in order of last name (or family name), title, first name and then middle name.
- Item 19, Permanent Address: Enter the street number and name of the recipient's residence followed by the barangay, town, city, province or state, postal code and country.
- Item 20, Occupation, business or principal business activity. Enter the name or title of the recipient's occupation or describe their principal business activity.

Part 5: Currency or Monetary Instruments Information

- Item 21, Currency or Monetary Instrument: Enter the name of the currency or monetary instrument being transported.
- Item 22, Country: Enter the name of the country that issued the currency or monetary instrument being transported.
- Rem 23. Amount: Enter the amount of currency or monetary instrument being transported.
- item 24, Source/s of Currency or Monetary Instruments: List the source and explain how you acquired the currency or monetary instrument.
- Item 25. Purpose of the Transport of Currency or Monetary Instrument: Explain why and for what purpose the currency or monetary instrument you are transporting will be used.
- item 26, Signature: This report must be signed by the person transporting the currency or monetary instrument into or out of the Philippines.
- Item 27, Date: Enter the date you signed the report using MM/DD/YYYY format where MM = month, DD = date and YYYY = year.

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REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FINANCE BUREAU OF CUSTOMS MANILA 1099

MASTER COPY

MEMORANDUM

TO

ALL DISTRICK COLLECTORS and

SUB-PORT COLLECTORS CONCERNED

FROM

REY LEONARDO B. GUERRERO

Commissioner MAR 06 2071

SUBJECT

AMLC DOCUMENTARY REQUIREMENTS

DATE

March 6, 2020

Effective immediately, District Collectors having jurisdiction over international airports are directed to submit daily reports of Foreign Currency Declaration to the Office of the Deputy Commissioner – Enforcement Group (EG) within twenty-four (24) hours from the submission of the Foreign Currency Declarations (FCDs) by the declarant.

In turn, EG shall submit a consolidated daily report on FCDs to the Office of the Commissioner and Anti-Money Laundering Council immediately within twenty-four (24) hours from receipt of reports from the District Collectors.

For ports outside Metro Manila, clear scanned copies shall be sent to fcdf.eg.boc@gmail.com which shall serve as advance copy pending receipt of the physical copy of the FCDs whose submission shall follow the rule enunciated in the first paragraph.

For strict compliance.

MEMORANDUM

WASTER COPY

TO

ALL DISTRICT COLLECTORS and

SUB-PORT COLLECTORS CONCERNED

FROM

REY LEONARDO B. GUERRERO Commissioner A MAY 14 2023

트립트 발립된 80C-06

SUBJECT

UPDATED TEMPLATE FOR SUMMARY REPORTS OF

FOREIGN CURRENCY DECLARATIONS (FCDs)

DATE

May 14, 2020

Further to Memorandum dated March 6, 2020 re: AMLC Documentary Requirements, a template for Summary Reports of FCDs, as suggested by AMLC, is hereby required to supplement the scanned and physical copies submitted by your respective districts.

The filled-up report shall be sent to fcdf.eg.boc@gmail.com alongside the scanned and physical copies of the FCDs.

For expediency, a soft copy of the updated template for Summary Reports of FCDs has been forwarded to your respective e-mails.

For strict compliance.

Attachment:

a. Template of Summary of FCDs

South Harbor, Gate 3, Port Area, Manila 1099 Tel. Nos 527-4537, 527-1935 Website: www.customs.gov.ph Email: Boc.cares@customs.gov.ph

A Modernized and Credible Customs Administration That is Among the World's Best

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29 August 2018

CUSTOMS MEMORANDUM CIRCULAR NO. _____/75 - 2018

To: All District/Port Collectors

All Deputy Collectors for Passenger Operations

All Chiefs, Arrival and Departure Divisions/Equivalent Units

And Others Concerned

Subject: LOCAL AND FOREIGN CURRENCIES CROSS-BORDER TRANSPORT

Attached is the letter of Assistant Governor Wilhelmina C. Manalac, Bangko Sentral ng Pilipinas (BSP) regarding regulations on cross-border transfer of local and foreign currencies.

The BSP informs that -

"I. Under Section 4.1 of the Manual of Regulations on Foreign Exchange Transaction (FX Manual)", as amended, a person may import or export, or bring with him into or take out of the country, or electronically transfer, legal tender Philippine notes and coins, checks, money order and other bills of exchange drawn in pesos against banks operating in the Philippines in an amount not exceeding PHP50,000 without prior authorization from the BSP.

Amounts in excess of said threshold shall require prior written authorization from BSP. $x \times x$

2. With regard to the cross-border transfer of foreign currency, there is no restriction or limit on the amount of foreign currency that a person may bring in or take out of the Philippines. Pursuant to Section 4.2 of the FX Manual, cross border transport of foreign currency, as well as other foreign exchange (FX)-denominated bearer monetary instruments in excess of US\$10,000 or its equivalent in other foreign currency must be declared in writing using the Bureau of Customs' (BOC) prescribed Foreign Currency and Other FX-Denominated Bearer Monetary Instruments Declaration Form x x x."

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

ISIDRO S LAPEÑA, PhD, CSEE

SORO 1 LAPERA

Commissioner SEP # 2018

* As amended by Circular No. 922 dated 23 August 2016. The FX Manual and its Appendices and Annexes http://www.bsp.gov.ph/dov/nloads/Regulations/MOREXT.pdf Other Issuance: CMC 145-2016

CHC 175-2018 P12





BANGKO SENTRAL NG PILIPINAS

OFFICE OF THE ASSISTANT GOVERNOR International Monetary Affairs and Surveillance Sub-Sector

Commissioner Isidro S. Lapeña Bureau of Customs G/F OCOM Building, 16th Street South Harbor, Port Area, 1018 Manila

Fax No.: 527-4573

Dear Commissioner Lapeña:

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18-17536

Subject: Cross-border transfer of local and foreign currencies

The Bangko Sentral ng Pilipinas (BSP) continues to receive various queries from external clients regarding our regulations governing subject. In this regard, we wish to advise that:

1. Under Section 4.1 of the Manual of Regulations on Foreign Exchange Transactions (FX Manual), as amended^a, a person may import or export, or bring with him into or take out of the country, or electronically transfer, legal tender Philippine notes and coins, checks, money order and other bills of exchange drawn in pesos against banks operating in the Philippines in an amount not exceeding PHP50,000 without prior authorization from the BSP.

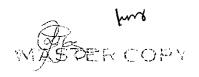
Amounts in excess of said threshold shall require prior written authorization from the BSP. The client may submit to the BSP, through the International Operations Department (IOD), its letter-request for authority to transport amounts in excess of the threshold. However, the BSP allows transport of Philippine pesos in excess of PHP50,000 only for the following purposes: (a) testing/calibration of money counting/sorting machines to be done abroad; and (b) for numismatics (collectors of currency)/educational purposes.

2. With regard to the cross-border transfer of foreign currency, there is no restriction or limit on the amount of foreign currency that a person may bring in or take out of the Philippines. Pursuant to Section 4.2 of the FX Manual, cross-border transport of foreign currency, as well as other foreign exchange (FX)-denominated bearer monetary instruments in excess of US\$10,000 or its equivalent in other foreign currency must be declared in writing using the Bureau of Customs' (BOC) prescribed Foreign Currency and

http://www.bsp.gov.ph/downloads/Regulations/MORFXT/MORFXT.pdf http://www.bsp.gov.ph/downloads/Regulations/ MORFXT/MORFXT-faas.zip

As amended by Circular No. 922 dated 23 August 2016. The FX Manual as well as its Appendices and Annexes may be downloaded from the BSP website using these links:

CATIC 175-2018 1.3



Other FX-Denominated Bearer Monetary Instruments Declaration Form which is available at the BOC desk in the arrival/departure areas of all international airports and seaports.

For a wider dissemination of the BSP policy on cross-border transfer of local and foreign currencies, a public advisory on the matter has been posted at the BSP website. We will also post a similar advisory at the BSP's official social media accounts. May we, therefore, request your assistance in helping us disseminate the aforementioned policy to entities under your jurisdiction as well as to the general public (e.g., through posting of the BSP public advisory at your agency's website).

Thank you for your usual cooperation in this regard.

Very truly yours,

WMWulmura O' Manalas WILHELMINA C. MAÑALAC Assistant Governor

Att.: A/S

⁶ http://www.bsp.gov.ph/publications/media.asp?id=4744 (copy attached)

CMC 175-2018 P.4



Page 1 of 2

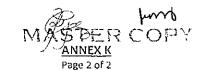
(Pursuant to Circular No. 794 dated 18 April 2013)



Foreign Currency and Other Foreign Exchange-Denominated Bearer Monetary Instruments Declaration Form (For transportation of such currency or monetary Instruments in excess of USS10,000 or its equivalent) Republic of the Philippines

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(Pursuant to Circular No. 794 dated 18 April 2013)

Warning:

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Instructions:

Part 1: Individual who is physically transporting Currency or Monetary Instruments

- item 1, Name. Enter your name in order of last name (or family name), title, first name and then middle name.
- item 2. Oate of Birtin Enter your date of birth in MM/DD/YYYY format where MM = month, DD = date and YYYY = year,
- item 3, Place of Birth: Enter the town or city, province or state, and country of your birth.
- Item 4, Citizenship. Enter the name of the country of which you are currently a citizen.
- stem 5. Passport Number: Enter the Identification number on the passport issued by the country that issued your passport.
- $\pm \epsilon / 6$. Country of Issue: Enter the name of the country that issued your current passport.
- from 7. Permanent Address. Enter the street number and name of your permanent residence followed by the barangay, town, city, province or state, posted cixile and country.
- tion 6. Occupation, business or principal business activity: Enter the name or tide of your occupation or describe your principal business activity.

Part 2: Details of Travel

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- state 10. Flight Number or Name of Ship: Enter the airline and flight number or the vessel name of arrival by sea.
- tion 11. Ball of Lading Number & Date: If currency is being shipped, then you must list the B/L number and the date of shipment.
- acro 12, Prior Port of Entry/Departure: If you are in-transit, list the prior port of entry or departure.
- item 13, Port of Entry/Departure: List the port you are arriving at or departing the Philippines.
- Item 14. Destination: List your next port of arrival after leaving the Philippines.

Part 3: Owner/Sender of Currency or Monetary Instruments

- Name 15. Name: Enter the name of the owner or sender of the currency or monetary instrument, in order of last name (or family name), title, first name and tree middle name.
- Item 16. Permanent Address: Enter the street number and name of the owner's or sender's residence followed by the barangay, town, city, province or state, postal code and country.
- Item 17, Occupation, business or principal business activity. Enter the name or title of the owner's or sender's occupation or describe them principal business activity.

Part 4: Recipient of Currency or Monetary Instruments

- kern 18, Name: Enter the name of the recipient of the currency or monetary instrument, in order of last name (or family name), bito, first name and then middle traine
- hom 19 Permanent Address: Enter the street number and name of the recipiont's residence followed by the barangay, town, city, province or state, postal code and country
- 4.cm 20, Occupation, business or principal business activity. Enter the name or title of the recipient's occupation or describe their principal business activity.

Part 5: Currency or Monetary Instruments Information

- stom 21, Currency or Monotary Instrument: Enter the name of the currency or monetary instrument being transported.
- tern 32, Country: Enter the name of the country that issued the currency or monatary instrument being transported.
- floring 23. Amount: Enter the amount of currency or monetary instrument being transported.
- issur 24, Source/s of Currency or Monetary Instruments: List the source and explain how you acquired the currency or monetary instrument.
- team 25, Purpose of the Transport of Currency or Monutary Instrument: Explain why and for what purpose the currency or monutary Instrument, you are transporting will be used
- ate in 26, Signature: This report must be signed by the person transporting the currency or monotary instrument into or out of the Philippinos.
- starn 27. Date: Enter the date you signed the report using MM/DD/YYYY format where MM = month, DD = date and YYYY = year.