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2019-10-025



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**  
1099 MANILA

**MEMORANDUM**

**TO :** ALL DEPUTY COMMISSIONERS  
ALL SERVICE DIRECTORS  
ALL DIVISION CHIEFS/UNIT CHIEFS  
ALL DISTRICT COLLECTORS  
ALL PORT COLLECTORS  
ALL DEPUTY COLLECTORS  
MESSAGE CENTER  
ALL OTHERS CONCERNED

**FROM :** REY LEONARDO B. GUERRERO  
Commissioner

**SUBJECT :** LETTERS AND COMMUNICATIONS

**DATE :** OCTOBER 23, 2019



BOC-09-08002

OCT 23 2019

You are hereby directed to provide this Office with a copy of all letters and other communication that is addressed to the Commissioner which may be received directly by your offices.

Same directive applies to communications received by the Message Center, and that is prior to routing to concerned offices, a copy must be provided to the Office of the Commissioner for information and guidance.

For immediate compliance.