

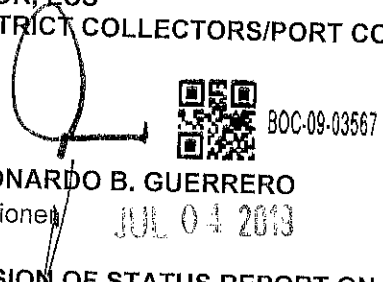


REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**  
1099 MANILA

**MEMORANDUM**

**TO :** DIRECTOR, CIIS  
DIRECTOR, ESS  
ALL DISTRICT COLLECTORS/PORT COLLECTORS

**FROM :** REY LEONARDO B. GUERRERO  
Commissioner



BOC-09-03567

**SUBJECT :** SUBMISSION OF STATUS REPORT ON ISSUED LETTERS OF AUTHORITY AND MISSION ORDERS

**DATE :** JULY 02, 2019

You are hereby required to submit a status report on all Letters of Authority (LOA) and Mission Orders (MO) issued from November 2018 up to June 2019 to this office on or before Friday, 05 July 2019. Should you have unresolved LOAs and MOs issued earlier than abovementioned dates, these should also be included in the report for proper accounting.

Furthermore, in cases where the mission resulted in the locking up of the warehouse and/or facility, you are hereby reminded to undertake the appropriate action upon the lapse of the fifteen (15) day compliance period accorded to the owner of the goods/warehouse.

If no proof of payment or evidence that goods were purchased locally is presented, immediately issue a warrant of seizure and detention order and accordingly take the goods into customs custody.

However, if the owner of the goods/warehouse is able to show proof of payment of duties and taxes or evidence that the goods in question are not imported, immediately submit a report with recommendation to unlock the warehouse.

For strict compliance.