



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

20 September 2018

CUSTOMS MEMORANDUM CIRCULAR
NO. 184-2018

To: All Deputy Commissioners
All Directors and Division Chiefs
All District/Port Collectors
And Others Concerned

Subject: Missing Set of BCOR Forms Issued to NAIA Customhouse


Unused **BCOR Form 38-A bearing Serial Number 189282731** was reported missing by Mr. Gaylord Hilario C. Ventura, OIC, Collection Division, NAIA Customhouse.

To that effect, Mr. Ventura reported the above incident to the General Services Division, attaching his Affidavit of Loss.

In order to ensure that unauthorized usage thereof is avoided, it is incumbent upon the Chiefs of concerned Divisions/Units to keep a permanent record of all lost documents as reference if secondary evidence is availed of in lieu of the lost original documents.

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

Isidro S. Lapeña

Bureau of Customs
ISIDRO S. LAPEÑA
Commissioner
18-16997
ISIDRO S LAPEÑA, PhD, CSEE
Commissioner
SEP 21 2018 9 *th*



Republic of the Philippines
DEPARTMENT OF FINANCE

Bureau of Customs

Collection District III

NINOY AQUINO INTERNATIONAL AIRPORT
1300 Pasay City

MASTER COPY

MEMORANDUM:

FOR : **MS. GLADYS F. ESTRADA**
Acting Chief
General Service Division

FROM : **GAYLORD HILARIO C. VENTURA**
OIC, Collection Division

SUBJECT : **Missing set of BCOR 38-A**

DATE : 17 August, 2018

Undersigned would like to bring to your attention One (1) set of missing BCOR 38-A.

Relative thereto, the missing BCOR bears Serial No. 189282731 which is supposed to be included in the booklet of 50 sets with Serial No. 189282700 to 189282750.

Attached herewith is the AFFIDAVIT executed by the undersigned in connection with the aforesaid missing set of BCOR 38-A and the Abstract of Collections dated July 18, 2018 wherein aforesaid BCOR was supposed to have been issued and like the Abstract before and after its supposed issuance which indeed proves that BCOR No. 189282731 was missing.

For your information and appropriate action which may be deemed necessary.

Cc.: Audit Team Leader
COA, BOC, NAIA

REPUBLIC OF THE PHILIPPINES)
CITY OF PASAY) s.s.
X-----X

A F F I D A V I T

I, **GAYLORD HILARIO C. VENTURA**, Officer-in-Charge of the Collection Division, with office address at the Collection Division, NAIA Collection District III, Pasay City, Metro Manila, after having been duly sworn in accordance with law, hereby depose and state that:

I am the Officer-in-charge of the Collection Division, Port of NAIA, and I am the focal person responsible for the receipt, distribution and monitoring of the issuances of Bureau of Customs Official Receipt (BCOR) for use at the NAIA Collection District III;

I perform supervisory functions as OIC of the Collection Division, and at the same time, I also perform the duties and functions of a Collecting Officer for shipments processed and released by the TNT Express;

During the last week of July 2018, I took out one pad/booklet of BCOR from our stock pile to be used for TNT shipments, particularly bearing Serial No. 0189282501 to 0189282750. I discovered that BCOR bearing Serial No. 0189282731 was not among those in the booklet when I prepared the Cash Collection Report for the day or on July 18, 2018, when the said BCOR bearing Serial No. 0189282731 was not one of the series that was reflected thereon. A copy of the said Report is hereto attached as Annex "A" to form part of this Affidavit;


I hereby attest under oath the truth and veracity of the foregoing statements and for other legal purposes that this may serve.

IN WITNESS WHEREOF, I have affixed my signature on this 10th day of August 2018 at the NAIA Customhouse, Pasay City, Metro Manila.


GAYLORD HILARIO C. VENTURA
Affiant

AUG 17 2018

SUBSCRIBED AND SWORN to before me on this ___ day of August 2018 at _____, affiant presented to me his valid ID as competent proof of his identity.


ATTY. MARLON M. AGACETA
ADMINISTERING OFFICER

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GAYLORD C. VENTURA		ABSTRACT OF COLLECTIONS			TNT
July 18, 2018		DUTY	VAT	IPF	TOTAL
OR#	CONSIGNEE				
189282727	730622997/OROPHIL	333	2865		3198
189282728	194992146/M3 DIALYSIS	7214	13318		20532
189282729	244775570/COSONSA	2196	2106		4302
189282730	139840735/DENNIS RENATO	1648	16975		18623
189282731					0
189282732	148652711/CHEN JUNG	1082	2811		3893
189282733	510770656/DIAGNOSTIKA	212	2658		2870
189282734	326422865/GLOBAL EQUIPMENT	3216	8353		11569
189282735	714722532/EDWARD DAVID	3873	3649		7522
189282736	148748261/ILOILO SCIENCE	184	2317		2501
189282737	149002851/BLUE EXPRESS	421	1822		2243
189282738	278740795/GRUNDFOS PUMPS	302	3747		4049
189282739	810914129/PRINTWELL	3368	5365		8733
189282740	196518070/EDGAR ELBERTO	634	2695		3329
189282741	985707105/KPI ELEVATORS	994	2592		3586
189282742	732208139/INTER ASIA	1014	1945		2959
189282743	326280334/OCEANAGOLD	0	4001		4001
189282744	985707074/KPI ELEVATORS	565	2415		2980
189282745	811979815/SAMSUNG	1142	5818		6960
189282746	326290053/DANIEROS TRADING	931	3362		4293
189282747	179733312/SODEXO ONSITE	1521	2094		3615
189282748	148621373/NR ELECTRIC	146	1861		2007
189282749	148720180/CEBU SAFEWAY	0	1835		1835
189282750	792094262/GRUNSFOS PUMPS	0	2347		2347
189307751	149089286/LYNSYSTEM	1070	4496		5566
189307752	149715484/JECK INDUSTRIAL	0	5558		5558
189307753	468841319/SEMIRARA MINING	979	3665		4644
189307754	810912352/MALINTA CORRUGATED	2396	4872		7268
189307755	710230736/ADMIN BLDG	3780	3614		7394
189307756	149802660/JARDINE SCHINDLER	348	4307		4655
189307757	706731020/ECORESORT DEV'T.	3068	2908		5976
	TOTAL	42637	126371	0	169,008.00
SUMMARY:					
	DUTY	42,637.00			
	10% VAT	105,309.17			
	2% VAT	21,061.83			
	CDS	-			
	BIR	-			
	EXCISE TAX	-			
	OVER CHARGES	-			
	IPF	-			
	OTHER CHARGES	-			
	TOTAL:	169,008.00			
OR. #					
	189282727	189282750	24		
	189307751	189307757	7		

[Signature]
GAYLORD C. VENTURA
COLLECTING OFFICER