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MEMORANDUM

TO : DISTRICT COLLECTOR
 DEPUTY COLLECTOR FOR OPERATIONS
 DEPUTY COLLECTOR FOR ASSESSMENT
 ALL CHIEFS, BONDS DIVISION, PID, CCCD OR
 THEIR EQUIVALENT UNITS
 ALL WAREHOUSES/CUSTOMS GUARD
 STAKEHOLDERS
 ALL OTHERS CONCERNED



BOC-01-05229

FROM : ATTY. EDWARD JAMES DY BUCO
 Deputy Commissioner, AOCG

SUBJECT : E-TRACC INTER ISLAND SHIPMENTS

Pursuant to the implementation of Customs Memorandum Order No. 04-2020, all offices concerned are hereby directed to ensure that all containers processed import transactions shall adhere to the following:

Scope and Coverage

This memorandum shall include shipments from the Port of Batangas, Port of Manila (POM) and Manila International Container Port (MICP) to destinations that may be classified as inter-island shipments.

General Guidelines:

1. **Electronic Customs Seal** to be used for inter-island shipments shall have a heartbeat interval of one (1) hour to preserve battery life.
2. **Destination warehouses** can be in economic zones located in the following provinces:
 - a. Palawan
 - b. Cebu
 - c. Davao
 - d. General Santos City
 - e. Zamboanga Del Norte
 - f. Misamis Oriental
 - g. Other Islands
3. **Unsealing of Electronic Customs Seal** – removal or unsealing of Electronic Customs Seal shall be the responsibility of authorized Bureau of Customs Officers.

South Harbor, Gate 3, Port Area, Manila 1099
 Tel. Nos 527-4537, 527-1935

Website: www.customs.gov.ph Email: Boc.cares@customs.gov.ph

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- 4. Custody of Electronic Customs Seal** - Destination warehouses shall be responsible for the temporary custody of the used electronic customs seals. Destination warehouses are not allowed to transfer the custody of electronic customs seals to any third party unless authorized by Ascent.

Operational Guidelines:

Per CMO 04-2020 the following sections pertain specifically for free zones shipments:

- Section 10.2 - Booking a Trip
- Section 10.4 - Transit Cargo Bound to Free Zones
- Section 10.8 - Sealing of Import Cargo using the Electronic Customs Seal
- Section 10.10 - Approval of Start Trip Authorization
- Section 10.12 - E-TRACC System Trip Monitoring
- Section 10.13 - Approval of PID or equivalent office for the End Trip Authorization

COO V will not approve any customs clearance without the required E-TRACC Booking as prescribed in Section 10.4 of CMO 04-2020.

For further inquiries or concerns, please feel free to call Ascent Customer Support Hotline 632-82757766 and mobile nos. 0919-0793049, 0919-0806209 and 0919-0806210.

This is effective July 6, 2021.

FOR STRICT COMPLIANCE.