

**MEMORANDUM**

**TO :** ALL DISTRICT COLLECTORS  
ALL DEPUTY COLLECTOR FOR OPERATIONS  
ALL DEPUTY COLLECTOR FOR ASSESSMENT  
ALL CHIEFS, BONDS DIVISION, PID, CCCD OR  
THEIR EQUIVALENT UNITS  
ALL WAREHOUSES/CUSTOMS GUARD  
STAKEHOLDERS  
ALL OTHERS CONCERNED

**FROM :** **ATTY. EDWARD JAMES DY BUCO**  
Deputy Commissioner, AOCG

**SUBJECT :** **E-TRACC IMPLEMENTATION TO REMAINING  
ECONOMIC ZONES AND FREE ZONES**

**DATE :** **17 June 2021**

Pursuant to the implementation of Customs Memorandum Order No. 04-2020 all offices concerned are hereby directed to ensure that all containers processed import transactions shall adhere to the following:

**Scope and Coverage**

This memorandum shall include shipments from the Port of Manila (POM) and Manila International Container Port (MICP) to PEZA Economic Zones and Freeports not yet included in the previously issued implementation memorandums.

**Destination:**

PEZA Economic Zones and Free Zones covered by this memorandum shall include ALL locators/enterprises in the following:

1. PEZA – Philippine Economic Zone Authority (PEZA) under Republic Act No. 7916 and duly chartered or legislated Special Economic Zones. This memorandum shall now include the following Economic Zones:
  - a. Victoria Wave Special Economic Zone
  - b. Asahi Special Economic Zone
  - c. FTI Special Economic Zones
  - d. Gateway Business Park
  - e. John Hay Special Economic Zone

South Harbor, Gate 3, Port Area, Manila 1099

Tel. Nos 527-4537, 527-1935

Website: [www.customs.gov.ph](http://www.customs.gov.ph) Email: [Boc.cares@customs.gov.ph](mailto:Boc.cares@customs.gov.ph)

- f. Daiichi Industrial Park
- g. All other PEZA economic zones not included in the previous implementation memo.

2. Freeport Zones

- a. Clark Freeport Zone
- b. Poro Point Freeport Zone
- c. Subic Bay Freeport Zone under Republic Act No. 7227 as amended by Republic Act No. 9400;
- d. Freeport Area of Bataan under Republic Act No. 9728
- e. All other Freeport Zones not included in the previous implementation memo.

**Operational Guidelines:**

Per CMO 04-2020 the following sections pertain specifically for free zones shipments:

Section 10.2 - Booking a Trip

Section 10.4 - Transit Cargo Bound to Free Zones

Section 10.8 - Sealing of Import Cargo using the Electronic Customs Seal

Section 10.10 - Approval of Start Trip Authorization

Section 10.12 - E-TRACC System Trip Monitoring

Section 10.13 - Approval of PID or equivalent office for the End Trip Authorization

COO V will not approve any customs clearance without the required E-TRACC Booking as prescribed in Section 10.4 of CMO 04-2020.

For further inquiries or concerns, please feel free to call Ascent Customer Support Hotline 632-82757766 and mobile nos. 0919-0793049, 0919-0806209 and 0919-0806210.

This shall take effect immediately.

**FOR STRICT COMPLIANCE.**