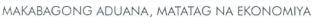
BUREAU OF CUSTOMS







The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for "Supply and Delivery of Data File Folder (Arch Files)" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project

: Supply and Delivery of Data File Folder (Arch files)

Location

: Bureau of Customs Port Area Manila

Approved Budget

: Nine Hundred Eighty Thousand Pesos

for the Contract (ABC)

(Php980,000.00) inclusive of tax

Specifications:

UNIT	DESCRIPTION	QUANTITY
pcs	 Hardbound data file folder with pocket ring and arch file mechanism 	7,000
	 Size: 13 ³/₄ × 11 × 3" (Legal) 	
	Color: Red	
	Type: Horizontal	

Delivery Duration/ Terms: 15 calendar days

Subject to Retention Money 1-5%

Interested suppliers are required to submit original/certified true copy of the **following:** valid and current Mayor's Permit, DTI/SEC Registration partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submit), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return and duly signed price quotation form (Annex "A"), Must be submitted in hard copy.

Submission of quotation and eligibility documents is on or before February 08, 2022, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area,

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,

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ISAGANI D. GALSIM

Chief Administrative Officer General Services Division

BUREAU OF CUSTOMS MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee Bureau of Customs Port Area, Manila

Project Title: Supply and Delivery of Data File Folder (Arch Files)

PROFESSIONALISM INTEGRITY

Sir/Madam:

Very truly yours,

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

UNIT		DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
pcs	•	Hardbound data file folder with pocket ring and arch file mechanism	7,000		
	•	Size: $13 \% \times 11 \times 3''$ (Legal)			
	•	Color: Red			
	•	Type: Horizontal			

Delivery Duration/ Term: 20 calendar days

The above-quoted prices are inclusive of all costs and applicable taxes.

Name/ Signature of Representative
Name of Company
Phone/Contact Numner
Mayor's Permit No
PhilGEPS Registration No