



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila

### REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **Repair and Renovation of XIP Building Central Office**, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Repair and Renovation of XIP Building Central Office**

Location : **XIP Building Central Office,  
Gate3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **Seven Hundred Thirty Five Thousand Five  
Hundred Pesos (Php735,500.00), inclusive of tax**

Specifications:

QTY	UNIT	DESCRIPTION
1	Lot	<b>MOBILIZATION</b>
1	Lot	<b>DEMOLITION WORKS</b>
1	Lot	<b>CARPENTRY WORKS</b> <ul style="list-style-type: none"><li>• Ceiling works shall utilize fiber cement boards with complete standard metal furring supports. Manholes shall be provided for</li><li>• Drywall partitions shall utilize fiber cement boards with complete standard metal furring supports.</li><li>• Marine plywood shall be used for pipe cladding</li><li>• Repair of all visible ceiling joints</li><li>• All Built-in furniture shall use 3/4' plywood, formica finished with complete set of accessories</li></ul>
1	Lot	<b>PAINTING WORKS</b> <p>Application of Plastered Paint Finish on interior walls/partitions, ceiling within the scope of the interior and exterior renovation works unless otherwise indicated in the plans and specifications</p> <ul style="list-style-type: none"><li>• Concrete surfaces Latex paint shall be used and preparation and application must be according to the manufacturer's instructions.</li><li>• Dry walls Latex paint shall be used and preparation and application must be according to the manufacturer's instructions.</li><li>• Wooden and metal surfaces Enamel paints shall be used and preparation and application must be according to the manufacturer's</li></ul>

		<p>instructions.</p> <ul style="list-style-type: none"> <li>• All paint materials shall meet the requirements of the specifications by the standardization committee on supplies and shall be delivered on the job in the original containing, with labels intact and seal unbroken.</li> <li>• Tinting colors for all paints shall be colors in oil, ground and pure in linseed oil, and for the highest grade obtainable.</li> <li>• Color pigments shall be used to produce the exact shades paint, which shall conform to the approved color scheme of the building.</li> </ul>
1	Lot	<p><b>ROOFING WORKS</b></p> <ul style="list-style-type: none"> <li>• Replacement of existing steel gutter and downspouts</li> <li>• Repair of all roof leaks</li> <li>• Extension of roof in right wing of the building with downspouts, eaves, and complete accessories</li> </ul>
1	Lot	<p><b>TILING WORKS</b></p> <ul style="list-style-type: none"> <li>• Replacement of all damaged wood panels</li> <li>• 30cm x 30cm non-skid ceramic floor tiles shall be used for tiling</li> <li>• Proper installation of tiles must be done to prevent premature cracking and uneven leveling</li> </ul>
1	Lot	<p><b>DOORS AND WINDOWS</b></p> <ul style="list-style-type: none"> <li>• Doors and windows specification shall be as per plans and drawings and/or bill of quantities in the contract</li> </ul>
1	Lot	<p><b>PLUMBING WORKS</b></p> <p>Dismantling and subsequent replace of existing plumbing fixtures such as water closet, lavatory, urinal, soap holder, tissue holder and all fittings and accessories.</p> <ul style="list-style-type: none"> <li>• Dismantling of existing water distribution and sanitary piping system.</li> <li>• Dismantling and subsequent replace of existing downspout and tapping to the main drainage system.</li> <li>• Siphoning of septic tank.</li> <li>• Re-piping of water distribution and sanitary system (verify on site the existing piping layout)</li> <li>• Supply and installation of new PPR pipes with complete standard fittings and accessories for water lines.</li> <li>• Supply and installation of PVC sanitary pipes fittings and accessories for sanitary pipe lines.</li> <li>• Any necessary fittings and accessories not indicated on the plans shall be provided to complete the installation.</li> </ul>

1	Lot	<p><b>ELECTRICAL AND AUXILIARY WORKS</b></p> <ul style="list-style-type: none"> <li>• Dismantling and subsequent replace of existing lighting fixture, wiring devices, roughing-ins/raceways and accessories on the affected ceiling, refer to carpentry works on the area covered. (verify on site for the existing specification of lighting fixture)</li> <li>• Restoration of any unforeseen auxiliary and electrical wiring system of other circuit home run affected during demolition works.</li> <li>• Supply and installation of wiring devices, switches and outlets, wall receptacles, plates and accessories.</li> <li>• Supply and Installation of new exhaust fan for comfort rooms and pantry as indicated on the plans.</li> <li>• All exposed existing electrical wirings, data cable and telephone line inside the building shall be covered using uPVC moldings, use appropriate size to accommodate the wires and cables with proper insulation, do not combine the electrical wire, data cable and telephone line on the same raceways.</li> <li>• Restoration of other electrical system not shown on the drawings such as power outlets, switches, data and other control wirings.</li> <li>• Complete testing and commissioning of all electrical lighting and power systems.</li> </ul>
		<p><b>SPECIFICATION</b></p>
		<p><b>1) Wires and Cables</b>  (1) THHN/THWN copper wire stranded 600 volts insulation working pressure, minimum size of wire for lighting and power system shall be 3.5mm<sup>2</sup> (AWG no.12 stranded) and must be color coded.  Ground – Green/Yellow Green  Control Wire #01 - Black  Control Wire #02 – White</p>
		<p><b>2) Roughing-ins</b></p> <ol style="list-style-type: none"> <li>a) Metallic rigid steel conduit pipe for any exposed wiring system.</li> <li>b) Rigid non-metallic PVC conduit pipe for branch circuit embedded in concrete slabs, ceiling, concrete walls and partition.</li> <li>c) Rigid EMT conduit pipe for exposed layout in telephone and data system.</li> <li>d) Corrugated flexible PVC/metallic conduit pipe for drop wire through lighting fixtures.</li> </ol>

		<p><b>3) Junction boxes</b></p> <ul style="list-style-type: none"> <li>a) All boxes shall be hard plastic, approved product of reputable manufacturer.</li> <li>b) All boxes, including junction and pull boxes shall be sufficient size to provide free space for all conductors enclosed in the box in addition to the fittings. Such as switch mechanism, receptacles, fixtures slabs, that may contain in the box.</li> </ul>
		<p><b>4) Wiring devices/switches</b></p> <ul style="list-style-type: none"> <li>a) shall be rated at 15amp, 250volts,</li> <li>b) Duplex two-pronged convenience outlet</li> <li>c) Single three- pronged convenience outlet</li> <li>d) Three single pole switch in one plate cover</li> <li>e) Two single pole switch in one plate cover</li> <li>f) One single pole switch in one plate cover</li> </ul>
		<p><b>5) Plumbing fixtures and Accessories</b></p> <ul style="list-style-type: none"> <li>a) All works, comply with the requirement and provision of the national plumbing code of the Philippines.</li> <li>b) All fixtures shall be separately trapped. The traps shall be placed as near as possible to the fixtures.</li> <li>c) No fixtures shall be double trapped.</li> <li>d) Horizontal waste lines shall be secured by hook to the building frames or embedded in concrete whenever necessary.</li> <li>e) Horizontal waste line receiving the discharge from two or more fixtures shall be provided with vents connected to the station at least 1.20m from floor level.</li> <li>f) Provide and installed complete floor drain, brass or nickel plated 4"x4" with waste line, P-trap and vents.</li> <li>g) All pipes, fitting traps, fixture, appurtenances and devices of plumbing and drainage system shall be inspected and approved by the engineer to ensure compliance with all requirements of all codes and regulation referred in these specifications.</li> <li>h) Use PPR Type 3 pipes for all cold-water lines.</li> <li>i) Use any commercial brand sanitary pipes, fittings, accessories, materials and all works obviously necessary for the proper functioning of all specifications.</li> <li>j) Use quality type plumbing fixtures: <ul style="list-style-type: none"> <li>i. Water closet-white, 4.5L dual flush push button American Standard (color white) with complete fittings and accessories including hygienic flush.</li> </ul> </li> </ul> <p>Countertype lavatory, aqualyn or concept spheres, American Standard (color white) with complete fittings and accessories</p>

Delivery Term: Fifty (50) calendar days from signing of PO

Interested suppliers are required to submit their sample, valid and current Mayor's Permit, DTI/SEC Registration, PCAB, NFCC, PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before October 8, 2018, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

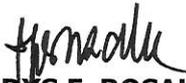
Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,



**GLADYS F. ROSALES, MPA, CESE**

Deputy Commissioner

Internal Administration Group *g*

Annex "A"

### PRICE QUOTATION FORM

\_\_\_\_\_  
Date

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	Lot	<b>MOBILIZATION</b>		
1	Lot	<b>DEMOLITION WORKS</b>		
1	Lot	<b>CARPENTRY WORKS</b> <ul style="list-style-type: none"><li>• Ceiling works shall utilize fiber cement boards with complete standard metal furring supports. Manholes shall be provided for</li><li>• Drywall partitions shall utilize fiber cement boards with complete standard metal furring supports.</li><li>• Marine plywood shall be used for pipe cladding</li><li>• Repair of all visible ceiling joints</li><li>• All Built-in furniture shall use 3/4' plywood, formica finished with complete set of accessories</li></ul>		
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		<p>Enamel paints shall be used and preparation and application must be according to the manufacturer's instructions.</p> <ul style="list-style-type: none"> <li>• All paint materials shall meet the requirements of the specifications by the standardization committee on supplies and shall be delivered on the job in the original containing, with labels intact and seal unbroken.</li> <li>• Tinting colors for all paints shall be colors in oil, ground and pure in linseed oil, and for the highest grade obtainable.</li> <li>• Color pigments shall be used to produce the exact shades paint, which shall conform to the approved color scheme of the building.</li> </ul>		
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		all electrical lighting and power systems.		
		<b>SPECIFICATION</b>		
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**10) Plumbing fixtures and Accessories**

- k) All works, comply with the requirement and provision of the national plumbing code of the Philippines.
- l) All fixtures shall be separately trapped. The traps shall be placed as near as possible to the fixtures.
- m) No fixtures shall be double trapped.
- n) Horizontal waste lines shall be secured by hook to the building frames or embedded in concrete whenever necessary.
- o) Horizontal waste line receiving the discharge from two or more fixtures shall be provided with vents connected to the station at least 1.20m from floor level.
- p) Provide and installed complete floor drain, brass or nickel plated 4"x4" with waste line, P-trap and vents.
- q) All pipes, fitting traps, fixture, appurtenances and devices of plumbing and drainage system shall be inspected and approved by the engineer to ensure compliance with all requirements of all codes and regulation referred in these specifications.
- r) Use PPR Type 3 pipes for all cold-water lines.
- s) Use any commercial brand sanitary pipes, fittings, accessories, materials and all works obviously necessary for the proper functioning of all specifications.
- t) Use quality type plumbing fixtures:
  - ii. Water closet-white, 4.5L dual flush push button American Standard (color white) with complete fittings and accessories including hygienic flush.

Countertype lavatory, aqualyn or concept spheres, American Standard (color white) with complete fittings and accessories

Warranty: \_\_\_\_ months from the date of delivery

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_

Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Mayor's Permit No.

\_\_\_\_\_  
PhilGEPS Registration No.

(Please submit the photocopies of the above documents upon submission of quotation)