



# BUREAU OF CUSTOMS

MAKABAGONG ADJANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

## REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Repair and Renovation of Public Information and Assistance Division (PIAD)"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Repair and Renovation of Public Information and Assistance Division (PIAD)**

Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **Nine Hundred Ninety-Eight Thousand Eight Hundred Fifty-Nine Pesos and Fifty-Six Pesos Centavos (PHP998,859.56) inclusive of tax**

Specifications:

| QTY.  | DESCRIPTION   |
|-------|---|
| 1 LOT | <p><b>A. SCOPE OF WORKS</b></p> <p><b>1. Mobilization</b></p> <ul style="list-style-type: none"> <li>a. Preparation of logistics of contractor's equipment.</li> <li>b. Setting up of Temporary Facilities within the site.</li> <li>c. Setting up of necessary water and power lines required for the Project.</li> </ul> <p><b>2. Demolition Works</b></p> <ul style="list-style-type: none"> <li>a. Dismantling and subsequent hauling of existing drywalls and dilapidated ceiling as indicated on the proposed plan.</li> <li>b. Dismantling and subsequent hauling of existing electrical wiring and auxiliary system affected by demolition works.</li> </ul> <p><b>3. Carpentry Works</b></p> <ul style="list-style-type: none"> <li>a. Supply and installation of fiber cement board complete with accessories for the ceiling.</li> <li>b. Supply and installation of gypsum board complete with metal track and metal studs for interior walls.</li> </ul> |

*A Modernized and Credible Customs Administration That is Among the World's Best*

South Harbor, Gate 3, Port Area, Manila 1099  
8527-4537, 8527-1935 | www.customs.gov.ph | boc.cares@customs.gov.ph



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

#### **4. Timber Design Works**

- a. Supply and installation of structural timber members; beams and columns for the mezzanine and staircase.

#### **5. Painting Works**

- a. Painting of interior walls and ceiling as per plan.

#### **6. Floor Works**

- a. Dismantling of existing floor tiles and its subsequent replacement.
- b. Supply and installation of all floor tiles (vinyl flooring planks and 90cm x 90cm ceramic tiles) as shown on the plan.

#### **7. Electrical Works**

- a. Supply and installation of all lighting fixtures as shown on the plan.
- b. Supply and installation of wiring devices (power outlets and switches) as needed.

#### **8. Demobilization**

- a. Site clean-up
- b. Hauling of debris materials from project site to appropriate disposal area.
- c. Removal and hauling of tools and equipment from project site.

**Work Duration: 90 calendar days**

Interested suppliers are required to submit **original/certified true copy** of the following: valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submit), PHILGEPS Registration Certificate, Omnibus Sworn Statement, 2020 Income/Business Tax Return, PCAB License and duly signed price quotation form (Annex "A"). All must be properly sealed.

*A Modernized and Credible Customs Administration That is Among the World's Best*

South Harbor, Gate 3, Port Area, Manila 1099  
8527-4537, 8527-1935 | [www.customs.gov.ph](http://www.customs.gov.ph) | [boc.cares@customs.gov.ph](mailto:boc.cares@customs.gov.ph)



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

Submission of quotation and eligibility documents in hard copy is on or before **December 21, 2021, 10:00 a.m., at General Services Division (GSD)**, Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

**Awarded Bidder must secure Performance Security/Performance Bond 30% of Contract Price upon receipt of Notice of Award.**

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

  
**ISAGANI D. GALSIM**  
Chief Administrative Officer  
General Services Division

*A Modernized and Credible Customs Administration That is Among the World's Best*

South Harbor, Gate 3, Port Area, Manila 1099  
8527-4537, 8527-1935 | [www.customs.gov.ph](http://www.customs.gov.ph) | [boc.cares@customs.gov.ph](mailto:boc.cares@customs.gov.ph)



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

Annex "A"

## PRICE QUOTATION FORM

Date:

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

Project Name: **Repair and Renovation of Public Information and Assistance Division (PIAD)**

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

| DESCRIPTION  | QTY    |       | MATERIAL COST |       | LABOR COST | TOTAL |
|--|--------|-------|---------------|-------|------------|-------|
|  | #Units | UM    | P/Unit        | Total |            |       |
| <b>A. Mobilization / Demobilization</b>  | 1.00   | lot   |               |       |            |       |
| <b>B. Demolition Works</b><br>Dismantling and hauling of all dilapidated dry wall partitions, ceiling, flooring, electrical and plumbing system. = 114.283 sq.m. | 1.00   | lot   |               |       |            |       |
| <b>C. Carpentry Works</b>  |        |       |               |       |            |       |
| <b>Ceiling Works</b>   |        |       |               |       |            |       |
| 1. Fiber Cement Board 6mm  | 66.00  | sht/s |               |       |            |       |
| 2. Metal Furring   | 203.00 | lgth  |               |       |            |       |
| 3. Carrying Channel  | 66.00  | lgth  |               |       |            |       |
| 4. Wall Angle  | 43.00  | lgth  |               |       |            |       |
| 5. Suspension Rod 3/8  | 57.00  | lgth  |               |       |            |       |
| 6. Threaded Rod 3/4  | 29.00  | pcs   |               |       |            |       |
| 7. Expansion Bolt 3/4  | 29.00  | pcs   |               |       |            |       |

*A Modernized and Credible Customs Administration That is Among the World's Best*

South Harbor, Gate 3, Port Area, Manila 1099  
8527-4537, 8527-1935 | www.customs.gov.ph | boc.cares@customs.gov.ph



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

|                                |        |      |  |  |  |  |
|--------------------------------|--------|------|--|--|--|--|
| 8. Blind Rivet                 | 8.00   | box  |  |  |  |  |
| 9. Black Screw                 | 4.00   | box  |  |  |  |  |
| <b>Interior Wall</b>           |        |      |  |  |  |  |
| 1. 4'x8'x12mm thk Gypsum Board | 29.00  | pcs  |  |  |  |  |
| 2. 2"x3"x3m Ga24 Metal Track   | 16.00  | pcs  |  |  |  |  |
| 3. 2"x3"x3m Ga24 Metal Studs   | 103.00 | pcs  |  |  |  |  |
| <b>Furniture and Hardware</b>  |        |      |  |  |  |  |
| 1. Sliding Doors               | 3.00   | sets |  |  |  |  |
| 2. Storage Cabinet             | 22.00  | li.m |  |  |  |  |
| <b>Consumables</b>             |        |      |  |  |  |  |
|                                | 1.00   | lot  |  |  |  |  |
| <b>Subtotal:</b>               |        |      |  |  |  |  |

|                               |      |     |  |  |  |  |
|-------------------------------|------|-----|--|--|--|--|
| <b>D. Timber Design Works</b> |      |     |  |  |  |  |
| 1. Staircase                  | 1.00 | lot |  |  |  |  |
| 2. Beams                      | 1.00 | lot |  |  |  |  |
| 3. Columns                    | 1.00 | lot |  |  |  |  |
| <b>Subtotal:</b>              |      |     |  |  |  |  |

|   |        |      |  |  |  |  |
|---|--------|------|--|--|--|--|
| <b>E. Floor Works</b>                   |        |      |  |  |  |  |
| 1. 6"x36"x2mm PVC Vinyl Flooring Planks | 335.00 | Pcs  |  |  |  |  |
| 2. Wood Adhesive                        | 16.00  | gals |  |  |  |  |
| 3. Rugby                                | 7.00   | gals |  |  |  |  |
| 4. 90x90cm Ceramic Tiles                | 105.00 | pcs  |  |  |  |  |
| 5. Adhesive                             | 19.00  | bags |  |  |  |  |
| 6. Grout                                | 16.00  | bags |  |  |  |  |
| 7. Portland Cement                      | 16.00  | bags |  |  |  |  |
| 8. Consumables                          | 1.00   | lot  |  |  |  |  |
| <b>Subtotal:</b>                        |        |      |  |  |  |  |

|   |      |     |  |  |  |  |
|---|------|-----|--|--|--|--|
| <b>G. Electrical Works</b>                  |      |     |  |  |  |  |
| <b>Power, Lighting and Auxiliary System</b> | 1.00 | lot |  |  |  |  |
| <b>Lighting Fixtures</b>                    | 1.00 | lot |  |  |  |  |
| <b>Wiring Devices</b>                       |      |     |  |  |  |  |
| Switches and Outlets                        | 1.00 | lot |  |  |  |  |
| Wires and Cables                            | 1.00 | lot |  |  |  |  |

A Modernized and Credible Customs Administration That is Among the World's Best

South Harbor, Gate 3, Port Area, Manila 1099  
8527-4537, 8527-1935 | www.customs.gov.ph | boc.cares@customs.gov.ph



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

|                  |      |     |  |  |  |  |
|------------------|------|-----|--|--|--|--|
| Miscellaneous    | 1.00 | lot |  |  |  |  |
| <b>Subtotal:</b> |      |     |  |  |  |  |
| <b>Total:</b>    |      |     |  |  |  |  |

**Work Duration: 90 Calendar Days**

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)

**Direct Cost**

Material Cost

Labor Cost

Mobilization

**Total Direct Cost** \_\_\_\_\_

**Indirect Cost**

OCM (15% of DC)

Contractors Profit (10% of DC)

Total Indirect Cost

**Tax (5% of DC + IC)** \_\_\_\_\_

**TOTAL PROJECT COST**