



REQUEST FOR QUOTATION

The Bureau of Customs Sub-Port of Mactan, through its Administration Office (AO), will undertake a Small Value Procurement for **“WINDOW BLINDS”** at the SUB-PORT OF MACTAN, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project	SUPPLY AND INSTALLATION OF WINDOW BLINDS
Location	Bureau of Customs Sub-Port of Mactan MCIA Cargo Road, Ibo, Lapu-Lapu City 6015
Approved Budget	SEVEN HUNDRED FORTY-SEVEN THOUSAND TWO HUNDRED PESOS ONLY (PHP747,200.00)
Specification/Description	Annex A

The terms and conditions are as follows:

- Interested suppliers are required to submit copies of their valid and current Mayor’s Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submit), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return (with stamped received), and duly signed price quotation form (Annex “A”).
- Submission may be done, manually or electronically thru jduyogan2@gmail.com and victoria.arandillo@customs.gov.ph. The approved budget is inclusive of applicable taxes (Final Tax and EWT).
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.

Submission of quotation and eligibility documents is on or before **March 21, 2022, 5:00 p.m.**

The BOC-Sub-port of Mactan reserves the right to accept or reject any offer/quotation, to reject all offer/quotation at any time prior to contract award, to exclude any item or reduce the number of units and corresponding ABC as determined by BOC-Sub-port of Mactan and to award the contract to the bidder with the most advantageous offer, without thereby incurring any liability to the interested entities. For inquiry, you may contact us at tel. no 032-340-4196.

Annex “A”



PRICE QUOTATION FORM

 (Date)

The Administration Office
 Bureau of Customs
 Sub-port of Mactan

SIR/MADAM:

After having carefully read and accepted the Terms and Condition/s in the Request for Quotation, hereunder is our quotation for **SUPPLY AND INSTALLATION OF WINDOW BLINDS:**

QTY	UOM	Item Description	Unit Price	Amount
		Width x Height, Inches		
		Ground Floor		
		Location: ESS Office		
1	Piece	37 x 76		
1	Piece	82.75 x 76		
1	Piece	58 x 76		
1	Piece	80.38 x 76		
		Location: Administrative Section		
1	Piece	85 x 76		
1	Piece	86 x 76		
1	Piece	60 x 76		
1	Piece	58.5 x 76		
		Location: CIIS Office		
1	Piece	67 x 76		
1	Piece	87 x 76		
		Location: Export Office		
2	Piece	45 x 56		
2	Piece	81 x 56		
		Location: Assessment		
1	Piece	86 x 72		
1	Piece	60.5 x 72		
1	Piece	59.75 x 72		
1	Piece	87 x 72		
1	Piece	66 x 72		
1	Piece	36.75 x 72		
1	Piece	82.75 x 72		
1	Piece	79.25 x 72		



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

1	Piece	80.25 x 72		
1	Piece	76.25 x 72		
		Location: Assessment, Chief		
1	Piece	86 x 72		
1	Piece	72.75 x 72		
		Location: Pantry		
1	Piece	24 x 50		
1	Piece	47.75 x 72		
		Second Floor		
		Location: Deputy Collection for Operations		
1	Piece	46 x 72		
1	Piece	23.5 x 72		
1	Piece	18 x 72		
1	Piece	67 x 72		
		Location: MISTG		
1	Piece	28 x 72		
1	Piece	59 x 72		
1	Piece	83 x 72		
		Location: Export		
1	Piece	28 x 72		
1	Piece	75.25 x 72		
		Location: Operations		
1	Piece	80 x 72		
1	Piece	58.25 x 72		
1	Piece	70.5 x 72		
1	Piece	23.5 x 72		
1	Piece	26 x 72		
		Location: Cash Unit		
1	Piece	27.25 x 46		
1	Piece	26.75 x 46		
1	Piece	73.25 x 46		
		Location: Accounting		
1	Piece	55.25 x 46		
1	Piece	30 x 46		
1	Piece	24.75 x 65		
1	Piece	17.5 x 65		
1	Piece	89.5 x 65		
		Location: Port Collector's Staff Office		
1	Piece	29 x 72		

MCIA Cargo Access Road, Ibo, Lapu-Lapu City, Cebu

Tel: (032) 340-4196 - Collector's Office

Tel: 09173228874 / (032) 354-7417 - Accounting

Email: Arandillov@customs.gov.ph / p07b.customsph@gmail.com

A Modernized and Credible Customs Administration That is Among the World's Best



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

1	Piece	77.5 x 72		
1	Piece	67 x 72		
1	Piece	36.5 x 72		
1	Piece	82.5 x 72		
		Location: Collector's		
1	Piece	44 x 100		
1	Piece	86 x 72		
1	Piece	71.5 x 65		
		Location: Conference Area		
1	Piece	27.5 x 72		
1	Piece	78.75 x 72		
1	Piece	27.25 x 65		
1	Piece	55 x 65		
1	Piece	33 x 30		
		Location: Administrative Chief		
1	Piece	25 x 72		
1	Piece	27 x 72		
1	Piece	16 X 72		

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative
(Duly authorized to sign the Bid)

 Business Address

 Name of Company

 Telephone/Fax No/Email Address