



DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
Manila 1099

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for the Publication of Notices/Issuances/Invitation to Bid requirements of BOC for FY 2014, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of the Project : Publication of Notices/Issuances/Invitation to Bid requirements of BOC for FY 2014
Location : General Services Division
Ground floor, Office of the Commissioner's Building,
Port Area, Manila
Approved Budget for the Contract: Five Hundred Thousand Pesos
(P500,000) inclusive of tax
Delivery : One (1) calendar day upon submission of the camera ready
BOC document for publication
Description: Publication of Notices/Issuances/Invitation to Bid for BOC Projects and other
publications (during Weekdays) with various specifications:
AD Size: Full page
3/4 page
1/2 page
1/4 page
1/8 page
• 1 col. = 3.00 cms.
• 2 cols. = 6.34 cms.
• 3 cols. = 9.69 cms.
• 4 cols. = 13.03 cms.
• 5 cols. = 16.38 cms.
Color: Black and White
AD Position: Classified

Contract Duration : June 1, 2014 to December 31, 2014

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI or SEC Registration Certificate and PhilGEPS Registration Certificate and duly signed Price Quotation Form (Annex "A").

Submission of quotation and eligibility documents is on or before May 14, 2014, 10:00 a.m. at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

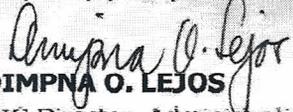
Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax No. 527-4519.

Very truly yours,


DIMPNA O. LEJOS
OIC-Director, Administration Office

COMPANY LOGO

ANNEX "A"

PRICE QUOTATION FORM

Date

The Administration Office
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s (during Weekdays) for the item/s as follows:

QTY.	DESCRIPTION	SPECIFICATION	UNIT PRICE	TOTAL PRICE
1	Publication of Notices/ Invitation to Bid requirements of BOC for FY 2014	AD Size: Full page		
		3/4 page		
		1/2 page		
		1/4 page		
		1/8 page • 1 col. = 3.00 cms. • 2 cols. = 6.34 cms. • 3 cols. = 9.69 cms. • 4 cols. = 13.03 cms. • 5 cols. = 16.38 cms.		

(Amount in Words)

The above-quoted price(s) is inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Documentary Requirements:

Mayor's Permit No. _____

DTI or SEC Registration Certificate No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)