



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for the **Supply and Delivery of Office Furnitures and Fixtures**, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Supply and Delivery of Office Furnitures and Fixtures**
Location : Bureau of Customs Bldg., Muelle Loney St., Iloilo City
Approved Budget for the Contract: Three hundred forty nine thousand nine hundred pesos (**Php349, 900.00**)
(inclusive of tax)

Specifications :

Item No.	Quantity	Unit of Issue	Description
1	8	piece	Combi Blinds (Day and Night), 6'x7'
2	1	unit	Center Table, Stainless Steel Leg
3	7	unit	Computer Chair
4	1	unit	Console Table
5	3	unit	Folding Bed w/ built in mattress, single
6	2	unit	Gang Chair, 4 seater, stainless steel
7	3	unit	High/Bar Chair
8	2	unit	Lateral File Cabinets
9	2	unit	Long Bench Chair w/ foam, fully upholstered
10	5	unit	Mobile Pedestal, 3 drawers, steel
11	2	unit	Office Table
12	1	unit	Pigeon Hole Cabinet, Single, 8 layers
13	1	unit	Safety Vault, digital, steel, 9.5 kg
14	1	unit	Sofa Bed
15	1	set	Sofa Set for Receiving Area, fully upholstered with woven fabric, loose seat cushions
16	5	unit	Swivel Chair, high back
17	5	unit	Swivel Chair, low back
18	30	unit	Visitor's Chair

Interested suppliers are required to submit their valid and current Mayor's Permit, BIR Certificate of Registration (BIR Form 2303), PHILGEPS Registration Certificate, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before **October 18, 2017** 10:00 a.m., at Collector's Office, 2nd Floor, Bureau of Customs Bldg., Muelle Loney St., Iloilo City.

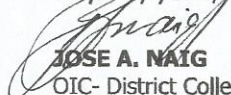
Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 335-0998/337-2684 or email us at portofiloilo@yahoo.com.ph or susherrie.farren@customs.gov.ph.

Very truly yours,


JOSE A. NAIG
OIC- District Collector



Annex "A"

PRICE QUOTATION FORM

Date _____
The Bids and Awards Committee
Bureau of Customs
Port of Iloilo

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Item No.	Quantity	Unit of Issue	Description	Unit Price	Total Cost
1	8	piece	Combi Blinds (Day and Night), 6'x7'		
2	1	unit	Center Table, Stainless Steel Leg		
3	7	unit	Computer Chair		
4	1	unit	Console Table		
5	3	unit	Folding Bed w/ built in mattress, single		
6	2	unit	Gang Chair, 4 seater, stainless steel		
7	3	unit	High/Bar Chair		
8	2	unit	Lateral File Cabinets		
9	2	unit	Long Bench Chair w/ foam, fully upholstered		
10	5	unit	Mobile Pedestal, 3 drawers, steel		
11	2	unit	Office Table		
12	1	unit	Pigeon Hole Cabinet, Single, 8 layers		
13	1	unit	Safety Vault, digital, steel, 9.5 kg		
14	1	unit	Sofa Bed		
15	1	set	Sofa Set for Receiving Area, fully upholstered with woven fabric, loose seat cushions		
16	5	unit	Swivel Chair, high back		
17	5	unit	Swivel Chair, low back		
18	30	unit	Visitor's Chair		

Warranty: _____

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No.

PhilGEPS Registration No.

(Please submit the photocopies of the above documents upon submission of quotation)