



REPUBLIC OF THE PHILIPPINES
BUREAU OF CUSTOMS
PORT AREA, MANILA

SECTION I. INVITATION TO BID
Enhancement of BOC Website, Email and Employee Intranet Portal

1. The Bureau of Customs (BOC) through the authorized appropriations under the FY 2015 General Appropriations Act intends to apply the sum of Ten Million Pesos (₱10,000,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Enhancement of BOC Website, Email and Employee Intranet Portal. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The BOC now invites bids for the project, Enhancement of BOC Website, Email and Employee Intranet Portal. Delivery of the goods/services shall be in accordance with the delivery schedule under Section VI, Schedule of Requirements. Service providers should have completed, within two (2) years prior to the date of Pre-Bid Conference, a contract similar to the Project. The description of an eligible Service provider is contained in the Bidding Documents, particularly, in Section II. Instructions to Service providers (ITB).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the "Government Procurement Reform Act."
4. Interested Service providers may obtain further information from the BOC Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below during office hours from 8:00 a.m. to 5:00 p.m.
5. A complete set of Bidding Documents may be purchased by interested Service providers on March 23, 2015 from the address below and upon payment of a non-refundable fee in the amount of Ten Thousand Pesos (₱10,000.00). It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the BOC, provided that Service providers shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.
6. The BOC will hold a Pre-Bid Conference on March 31, 2015, 1:00 p.m. at the GSD Conference Room, General Services Division, OCOM Bldg., Port Area, Manila, which shall be open to all interested parties.
7. Bids must be delivered to the address below on or before April 13, 2015, 9:00 a.m. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the ITB Clause 18.

Bid opening shall be on April 13, 2015, 9:00 a.m. at the GSD Conference Room, General Services Division, OCOM Bldg., Port Area, Manila. Bids will be opened in the presence of the Service providers' representatives who choose to attend at the address below. Late bids shall not be accepted
8. The Service providers shall drop three (3) copies of their bids containing the technical component of the bid, including the eligibility requirements, and the financial component of the bid, in two (2) separate sealed envelopes in the bid box located at the above-mentioned address.
9. The BOC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Service provider or Service providers.
10. For further information, please refer to:

BAC Secretariat
Bureau of Customs
General Services Division, OCOM Bldg., South Harbor, Port Area, Manila
Telefax No. (02) 527-9757
Email address: bocbacsecretariat2014@gmail.com


ARTURO M. LACHICA, CESO II
Deputy Commissioner
Internal Administration Group
Chairperson, BOC-BAC