




**INVITATION TO BID**  
**e-POL Card Program for the Procurement of Petroleum, Oil and Lubricant**

1. The **BUREAU of CUSTOMS (BOC)**, through the General Appropriations Act for CY 2016, intends to apply the sum of *Twenty Six Million Three Hundred Forty Seven Thousand Three Hundred Sixty Pesos (P 26,347,360.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for e-POL Card Program for the Procurement of Petroleum, Oil and Lubricant. Bids received in excess of the ABC shall be automatically rejected at the bid opening.
2. The BOC now invites bids for the e-POL Card Program for the Procurement of Petroleum, Oil and Lubricant. Delivery of the goods shall be in accordance with the delivery schedule under Section VI, Schedule of Requirements. Bidders should have completed, within three (3) years prior to the date of Pre-Bid Conference, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders (ITB).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the "Government Procurement Reform Act."
4. Interested bidders may obtain further information from the BOC Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below during office hours from 8:00 a.m. to 5:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested Bidders on November 10, 2016 from the address below and upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest guidelines issued by the GPPB, in the amount of Twenty Five Thousand Pesos (P25,000.00). It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPs) and the website of the BOC, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.
6. The BOC will hold a Pre-Bid Conference on November 17, 2016, 10:00 a.m. at the GSD Conference Room, Ground Floor, OCOM Building, South Harbor, Gate 3, Port Area, Manila, which shall be open to all interested parties.
7. Bids must be delivered to the address below on or before November 29, 2016, 11:00 a.m. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the ITB Clause 18.
8. Bid opening shall be on November 29, 2016, 11:00 a.m. at the GSD Conference Room, Ground Floor, OCOM Building, South Harbor, Gate 3, Port Area, Manila. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
9. The bidders shall drop three (3) copies of their bids containing the technical component of the bid, including the eligibility requirements, and the financial component of the bid, in two (2) separate sealed envelopes in the bid box located at the above-mentioned address.
10. The BOC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:  
BOC BAC Secretariat  
GSD, Ground Floor, OCOM Building  
South Harbor, Gate 3, Port Area, Manila  
Telefax No. 527-9757 / 527-4519  
Email: [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph)

  
**ATTY. ARTURO M. LACHICA, CESO II**  
Deputy Commissioner, IAG  
BOC-BAC, Chairperson