



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE OF AWARD

MS. LIZA PADILLA

Jessa's Catering Services
188 int. General Luna Street,
Malabon City

Dear Ms. Padilla:

We are pleased to inform you that the contract for the project "Catering Services for Training Workshop on the Rules of Classification, Rules of Origin for Customs Personnel" per Bureau of Customs - Bids and Awards Committee Resolution No. 2016-01 is hereby awarded to your company in the amount of Fifty Seven Thousand Six Hundred Pesos (Php57,600.00).

In this regard, you are hereby required to sign the Purchase Order as stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 within five (5) calendar days upon receipt of this Notice.

Very truly yours,

JOSEPH G. ESCASIO
Officer-in-Charge, Administration Office
Internal Administration Group

Received by:

Date: 1-20-17



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE TO PROCEED

MS. LIZA PADILLA

Jessa's Catering Services
188 int. General Luna Street,
Malabon City

Dear Ms. Padilla:

The attached Contract having been approved, notice is hereby given to Jessa's Catering Services that work may commence on the project "Catering Services for Training Workshop on the Rules of Classification, Rules of Origin for Customs Personnel" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordinate on with Interim Training and Development Division under the terms and conditions of the Purchase Order.

Very truly yours,


JOSEPH G. ESCASIO
Officer-in-Charge, Administration Office
Internal Administration Group

Received by:
Date:


1/25/17

PURCHASE ORDER

Bureau of Customs

Agency

Supplier: **JESSA'S CATERING** P.O. No.: :2017-01-00006

Date :

T.I.N. : **146-860-673-000** Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **BOC Manila-GSD** Delivery Term: **During the event**

Date of Delivery : Payment Term: **15 cd upon signing of P.O.**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	Catering Service: (buffet service) for three (3) days consisting of AM breakfast/snacks, lunch, PM snacks for 60 pax *** NOTHING FOLLOWS***	1	320.00	57,600.00

(Total Amount in Words) Fifty Seven Thousand Six Hundred Pesos (inclusive tax) 57,600.00

(Terms and Conditions stated at the back page of this P.O.)

Very truly yours,

Joseph G. Escasio

JOSEPH G. ESCASIO
Officer-in-Charge, Administration Office, IAG

Conforme:

Alfredo A. Palma
Signature of Chief Accountant of Supplier
Date **1-25-17**

Funds Available:

as per attached ORR
Alfredo A. Palma
ALFREDO A. PALMA
Chief Accountant

ALOBS No.: *02-0110101-2017-02-01/03*
Amount: *57600-* **ATTY. ZOILO P. CARVAJAL**

NOTARY PUBLIC
UNTIL DECEMBER 31, 2017
PTR NO. 55656-1-4-2017
IBP NO. 08889 ROLL NO 4959
MCLE COMPLIANCE NO. IV-007984

DOL. NO. 17
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BOOK NO. 4
SERIES OF 2017



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**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2016 – 01**

WHEREAS, the Guidelines for the Shopping and Small Value Procurement covered by GPPB Resolution No. 09-2009 dated 23 November 2009 (particularly item (c) of the General Guidelines) provides that after the decision to resort to Shopping and Small Value Procurement has been made, the conduct thereof may be delegated to the appropriate bureau, committee, or support unit duly authorized by the Bids and Awards Committee (BAC);

WHEREAS, Section 52.1 (a) and (b) of the Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184 allows Shopping as a method of procurement in the following instances: (1) when there is an unforeseen contingency requiring immediate purchase involving an amount not exceeding One Hundred Thousand Pesos (₱100,000.00); and (2) procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding Five Hundred Thousand Pesos (₱500,000.00);

WHEREAS, Section 53.9 of the same IRR provides that Small Value Procurement may be resorted to in cases where the procurement does not fall under Shopping and the amount involved does not exceed Five Hundred Thousand Pesos (₱500,000.00);

WHEREAS, the approved CY 2016 Annual Procurement Plan (APP) of the Bureau of Customs (BOC) and all Supplemental APPs thereto, contains various programs/activities/projects (PAPs) which indicated Shopping or Small Value as the mode of procurement;

WHEREAS, in order to expedite the procurement process and address the immediate needs of the offices/ports of the BOC, the BAC finds it necessary to delegate the procurement of common use office supplies and materials not available in the Procurement Service and other PAPs for procurement falling under Shopping or Small Value;

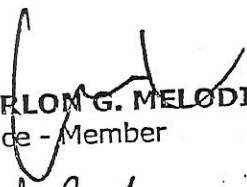
NOW, THEREFORE, the BAC **RESOLVED**, as it is hereby **RESOLVED**, to recommend to the Commissioner of Customs to delegate to the General Services Division, Administration Office the procurement of programs/activities/projects through Shopping and Small Value as indicated in the Annual Procurement Plan, subject to R.A. No. 9184 and its IRR;


RESOLVED, FURTHER, that the Deputy Commissioner, Internal Administration Group, shall sign the corresponding Request for Quotation, Notice of Award, Purchase Order, and Notice to Proceed and shall report to the BAC on a quarterly basis relative to this delegation.

ADOPTED this 19th day of January 2016 at the GSD Conference Room, BOC, Port Area, Manila, Philippines.


MR. ROMULO A. PAGULAYAN
Manila International Container Port – Member


ATTY. ROBERTO MARIO F. BAUSON
RCMG - Member


ATTY. MARLON G. MELODIAS
Legal Service - Member


ATTY. MARY GRACE T. MALABED
Legal Service – Member