



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF CUSTOMS  
MANILA

16 June 1992

CUSTOMS MEMORANDUM ORDER  
NUMBER 78-92

TO : The District Collectors  
Port of Manila and MICP  
Wharf fingers and All Others Concerned

SUBJECT : Creation of the CARGO SURVEILLANCE UNIT  
Customs Police Division

Section 1 - OBJECTIVE: Cargo Surveillance

The Unit shall be tasked to conduct surveillance on all containerized cargoes, starting from their discharge from their vessel, to the examination thereof.

Section 2 - SCOPE OF OPERATIONS:

2.1 The teams shall be dispatched to the PGM and MICP Districts. They shall be directly under the supervision and control of the Chief, CPD.

Section 3 - STRUCTURE AND COMPLEMENT OF THE TEAMS:

3.1 Two teams shall be formed to be headed by an Officer. Each team shall have a minimum of 16 men, maximum of 20, aside from the team leader and the assistant.

3.2 The members of these teams shall be selected from the district commands based on their track record.

3.3 The Surveillance members of each team shall be working in tandem for corroboration and teamwork. Each member backs-up the other in all their endeavor. They must not work individually but as a team complementing each other in their assigned task.

Section 4 - OPERATING PROCEDURES

4.1 Two (2) members of the Surveillance Team shall be assigned in each pier, CY, CFS, and mobile areas.

4.2 Surveillance of containerized cargoes start the moment a vessel arrives in port. An ocular inspection of the SGS seal in the container shall be made. These containers (numbers) shall then be recorded with their corresponding seal numbers. These records shall be submitted to the Chief, CPD for collation and evaluation. Any container not bearing the appropriate SGS seal shall be placed on Alert/Hold depending on the situation.

4.3 The Teams shall work in coordination with the Wharfinger of each CY, Pier, CFS, Mobile, etc., and likewise, the Wharfingers are duty bound to inform the Team of any examination to be undertaken within his AOR, for the latter to record such examinations of cargoes. Recordings shall be done in an accountable form, the "Daily Working Sheet", in triplicate. The original shall be forwarded to the Office (CPD); the duplicate to be forwarded to the corresponding exit gates, and the triplicate to be retained as copy of the agent/s.

4.4 The original copy of the working sheet that will be forwarded to the exit gates shall serve as the basis of controlling the exit of cargoes. Any container whose number does not appear in the Working Sheet shall not be allowed to exit until finally cleared. The rationale is that, containers whose number is not listed therein means that the same was not examined, or a "table examination" was made. In both cases, the shipment is delinquent and should be subjected to further verification.

4.5 The Teams shall render periodic report of their activities, accomplishments and statistics gathered for submission, to the Commissioner, thru the Deputy Commissioner, Intelligence and Enforcement Group.

EFFECTIVITY:

The Unit shall be formed immediately as soon as this proposal is approved.

  
TOMAS V. APACIBLE  
Commissioner