



Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
Manila 1099

May 29, 2007

CUSTOMS MEMORANDUM ORDER

NO: 13-2007

SUBJECT: SUPPLEMENTAL GUIDELINES IN THE CONDUCT OF X-RAY INSPECTION

To fully operationalize the implementation of the Bureau of Customs (BOC) X-Ray Inspection Project pursuant to Customs Memorandum Order (CMO) No. 6-2007, the following guidelines are hereby adopted:

Section 1. Operational Flow for the Manila International Container Port (MICP). The following general guidelines in the flow of containers in MICP shall be adopted:

1. Entry is filed by the importer/broker;
2. Filed entries are selected through a selectivity module in the ASYCUDA system;
3. Among the entries covering containerized shipments which are selected red, selection is further trimmed down through a computer program to arrive at a specific container to be subjected to x-ray inspection. For multiple-container entries, only one container may be selected among them;
4. An electronic instruction on the selected container shall be sent by MISTG to the Entry Processing Unit, the X-ray Inspection Office and the ICTSI to facilitate the delivery of the container to the x-ray inspection area at the access road outside the MICT West Gate;
5. Upon receipt of an entry containing an instruction to subject a particular container to x-ray inspection, the COO V shall provisionally lift the examination flag to allow the transfer of the container from the terminal to the scanning area. In the case of an entry covering multiple containers, the COO V shall lift the examination flag only for the particular container selected for x-ray inspection;
6. If, upon scanning, the x-ray image appears to be regular, a scanning report signed by the x-ray inspector shall be issued and transmitted to the Section concerned which shall determine whether the container shall undergo spot-checking or shall be released. Thereafter, the COO V may allow the release of the shipment in accordance with existing rules.

The PID and X-ray Inspection personnel shall not allow the scanned container to exit the gate without the duly accomplished examination return of the import entry;

7. If the x-ray inspector finds that there are suspected portions in the container which merit a 100% physical examination thereof, the same shall be brought to CFS 2 for the scheduling of actual physical examination of the container. The shipment shall be considered alerted by the District Collector with the X-ray Inspection Office as the alerting unit. In case of entries covering multiple containers, the conduct of 100% examination of the remaining containers shall be performed at the Designated Examination Area inside the terminal, and shall be processed in accordance with existing rules;

Section 2. Operational Flow for the Port of Manila (POM). The following general guidelines in the flow of containers in POM shall be adopted:

1. Entry is filed by the importer/broker;
2. Filed entries are selected through a selectivity module in the ASYCUDA system;
3. Among the entries covering containerized shipments which are selected red, selection is further trimmed down through a computer program to arrive at a specific container to be subjected to x-ray inspection. For multiple-container entries, only one container may be selected among them;
4. An electronic instruction on the selected container shall be sent by MISTG to the Entry Processing Unit, the X-ray Inspection Office and the ATI to facilitate the delivery of the container to the x-ray inspection area at the Designated Examination Area;
5. If, upon scanning, the x-ray image appears to be regular, a scanning report signed by the x-ray inspector shall be issued and transmitted to the Section concerned which shall determine whether the container shall undergo spot-checking or shall be released. Thereafter, the COO V may allow the release of the shipment in accordance with existing rules;
6. If the x-ray inspector finds that there are suspected portions in the container which merit a 100% physical examination thereof, the same shall be scheduled for actual physical examination. The shipment shall be considered alerted by the District Collector with the X-ray Inspection Office as the alerting unit. In case of entries covering multiple containers, the conduct of 100% examination of the remaining containers shall be performed at Warehouse II and shall be processed in accordance with existing rules;

Section 3. Operational Flow for Outports. The following general guidelines in the flow of containers in the outports shall be adopted:

1. Entry is filed by the importer/broker;
2. Filed entries are selected through a selectivity module in the ASYCUDA system;
3. Among the entries covering containerized shipments which are selected red, selection is further trimmed down through a computer program to arrive at a specific container to be subjected to x-ray inspection. For multiple-container entries, only one container may be selected among them;
4. An electronic instruction on the selected container will be sent by MISTG to the Entry Processing Unit, the X-ray Inspection Office and

the arrastre management to facilitate the delivery of the container to the x-ray inspection area;

5. In ports where the computer selectivity for x-ray inspection is still unavailable, all containers selected red under the ASYCUDA system shall be subjected to x-ray inspection. If the machine/s can handle the entire volume of importations, all container shipments shall be subject to x-ray inspection;
6. If, upon scanning, the x-ray image appears to be regular, a scanning report signed by the x-ray inspector shall be issued and transmitted to the Section concerned which shall determine whether the container shall undergo physical spot-checking/examination or shall be released. Thereafter, the COO V may allow the release of the shipment in accordance with existing rules.
7. If the x-ray inspector finds that there are suspected portions in the container which merit a 100% physical examination thereof, the same shall be scheduled for actual physical examination. The shipment shall be considered alerted by the District/Sub-port Collector with the X-ray Inspection Office as the alerting unit. In case of entries covering multiple containers, the conduct of 100% examination of the remaining containers shall be processed in accordance with existing rules;

Section 4. Miscellaneous Provisions.

1. In addition to the computer-generated container selection, the X-ray Inspection Office may subject other containers to scanning, *motu proprio* upon derogatory report against the same or upon the request of other units, which request shall be coursed through the Project Point Person;
2. Alerted shipments with request for x-ray inspection shall be coordinated by the alerting unit to the District/Sub-Port Collector, through the port's X-ray Field Officer.

Section 4. Effectivity. This Order shall take effect immediately.



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Napoleon L. Morales

NAPOLEON L. MORALES
Commissioner