

REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FINANCE BUREAU OF CUSTOMS MANILA



October 28, 1992

CUSTOMS MEMORANDUM ORDER

TO: All Service Chiefs

All Collectors of Customs

All Division Chiefs

All others Concerned

SUBJECT: Delegation of Signing/Approving Authority

Further to CMO 68-91, the authority to act, on matters listed herein below is hereby delegated to the Officials concerned as indicated, in order to ensure expedient action thereon, viz:

- A. Deputy Commissioner for Internal Administration
- Amount involved shall be from P100,000.00 to P1,000,000.00
 - A.1 Construction and repair/renovation of building;
 - A.2 Acquisition of office equipment and furniture;
 - A.3 Acquisition of office supplies; and
 - A.4 Service contract/consultancy

However, all subject matters of a contract involving an amount of more than FIVE HUNDRED THOUSAND (\$\mathbb{P}500,000.00) PESOS shall first be approved by the Commissioner as a proposal before a formal contract can be entered into by the Deputy Commissioner for Internal Administration.

B. District Collector of Customs/Sub-port Collector of Customs

Amount involved below \$100,000.00

- B.1 Repair/renovation of office buildings;
- B.2 Acquisition of office equipment and furniture;
- B.3 Acquisition of office supplies; and
- B.4 Service contract/consultancy

However, where the amount involved is more than \$\frac{1}{2}50,000.00 the Collector of Customs shall first secure the conformity of the District Collector of Customs.

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C. Contracts involving the amount of ONE MILLION (F1,000,000.00) PESOS or more shall be signed by the Commissioner of Customs upon the recommendation of a Bidding Committee which shall have the following composition:

Deputy Commissioner for Internal Administration	Chairman
Service Chief, Legal Service	Member
Collector of Customs of the Port Concerned	Member
Representative, Office of the Commissioner	Member

Representative from Commission on Audit shall serve as mere observer to safeguard the interest of the government.

This Order shall take effect immediately.

All previous orders inconsistent hereto are hereby revoked/revised/amended accordingly.

For your information and guidance.

JILLERMO L. PARAYNO JR. Commissioner