

REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FINANCE BUREAU OF CUSTOMS MANILA

APR 2 1 1994

CUSTOMS MEMORANDUM ORDER NO. 13-94

TO

The Deputy Commissioner of Customs, IEG The District Collector of Customs Service Chiefs: CIIS and ESS And All Others Concerned

SUBJECT :

Guidelines in the Conduct of and Participation in Law Enforcement Activities Outside Customs Zone by Customs Personnel and in the Issuance of Mission Orders Pertaining Thereto.

I. OBJECTIVES

A. General

To promote a favorable business climate, one which is free from undue interference resulting from unauthorized or improperly conducted law enforcement activities.

B. Specific

- 1) To prevent unauthorized law enforcement operations outside customs zone.
- 2) To avoid duplication of efforts which may result when Bureau law enforcement units and other offices do not coordinate efforts or are not informed of each other's law enforcement activities.
- 3) To ensure that all law enforcement operations are done expeditiously in line with Bureau regulations/standard operating procedures and are undertaken in a manner involving the least inconvenience to the affected entities.

cover all law enforcement This Order shall activities undertaken solely or participated in by Bureau personnel and conducted outside the ports of entry, Customs Bonded Warehouses and other areas considered as customs zone to include:

- Applications for and/or implementation of judicial search warrants;
- Execution of Warrants of Seizure and Detention Outside Customs Areas/Zones.
- Conduct of visitorial powers Commissioner of Customs pursuant to Section 2536 of the Tariff and Customs Code of the Philippines (TCCP), as amended.
- 4. Responding to the request for assistance from other government agencies in the application for and implementation of judicial search warrants and in general the conduct of anti-smuggling operations.

III. General Provisions

- Prohibition. No customs personnel shall engage in law enforcement activities defined in Section II hereo: without the explicit written authority granted in accordance with this Customs Memorandum Order (CMO).
- 2. Authority to Issue Mission Orders (MO) for the Conduct of Law Enforcement Operations. - Only the following officials of this Bureau are authorized to approve application for the conduct of operations defined in this Order:
 - a) The Commissioner of Customs
 - b) The Deputy Commissioner of Customs, IEG
 - c) The Service Chiefs: CIIS and ESS
 - d) The District Collector of Customs

Requests from other Bureau offices and other government agencies must be coursed thru the said officials accordingly.

3) Application for the Issuance of a Mission Order. - Applications for the issuance of Mission Orders pursuant to this CMO must be filed with any of the officials mentioned in Section III.2 hereof. If the application is in response to the request of another government agency, it must be accompanied by a written request from the head of the agency or his duly authorized representative. The application must not be general in nature but must contain specific acts which constitute violation of the TCCP.

- 4) Evaluation of the Application. Only operations which are likely to succeed in the sense that the evidences for the violation/s imputed are obtainable and there are no alibis/defenses which cannot be overcome shall be approved.
- 5) Authentication and Recording. The duly signed MO shall be presented to a duly designated DUTY OFFICER at the Office of the Commissioner for the necessary Customs Seal and for logging in at the computer set up for the purpose. The DUTY OFFICER shall make himself available to affected entities and others concerned regarding query on the authenticity of any MO.
- 6) Format of MO and Computer File. To the extent possible, the MO must conform in text and substance to the format of Annex "A" hereof.

Accordingly, the computer file must contain the following fields:

- a) Date of the MC
- b) Requesting Office
- c) Date and Number and Issuing Judge of a Judicial Search Warrant, if any
- d) Name of firm mentioned in the approved MO
- e) Address
- f) Contact Person
- g) Granting Authority
- h) Objectives of the MO
- 7) Team Composition. To facilitate the conduct of the inventory and to ensure unity of efforts, the Team of the requesting unit shall be accompanied by a representative from the Formal Entry Division/Warehousing Assessment Division.
- 8) Feriod to Complete the MO. The duly issued MO shall be valid for a period of fifteen (15) days unless a shorter period is specified. The Team must complete the mission within the validity date of the MO. In the event the mission cannot be completed in time, a report must be rendered to the official who issued the MO explaining the reason for the non-completion of the task and requesting for extension of the validity of the MO stating the new date within which the mission can be finally completed. In cases of missions undertaken pursuant to a judicial search warrant, the lifetime of the MO must be within the validity date of the approved search warrant.
- 9) Submission of Report. The Team must submit a report to the issuing official within five (5) days from the completion of the mission.

CMO-13-94

A copy of the report duly received by the issuing official must be presented to the DUTY OFFICER for recording.

- 10) Progress and Final Report. The official who issued the MO must render a weekly progress report to the Office of the Commissioner on the action taken on the Mission Order until a FINAL REPORT is rendered.
- IV. All previous orders inconsistent with this CMO are hereby modified and amended accordingly.
- V. This Order shall take effect immediately.

GUILLERMO L. PARONO, JR.

judwar.cmo

Republic of the Philippines Department of Finance BUREAU OF CUSTOMS

化本丁等分分割 的名词复数 無過人 化多类素 人名英格兰人姓氏克克

MISSIO	ORDER No.	era keri stumber manih eribba samandaki peginakanan ke dapisaba anyawahanin erenamentika de pastap bayawa entapandaki.	
Crandin dan gan min Anna	GLIEFE MONTH PROCESS		
,			,
o the following Co Team Leader :	rgern:		
Tenn Hombars	es el sectionne des particules de la region de la manera de la constitución de la constit	etilisty kendert fig statut ketilises ista upatu (etilises film) täheta tiite valant kenderska yli pullationisekskas satusustiin sa tiiteksistyks	
db athabatan a than a still and a	(File)	and an extension of the commence of the contract of the comments of the commen	. V
	Annual section of the	the well-by county and continue results of the state of t	
20	Security of the state of t	produce which alternations store place and a particular to the	
¥	empth strengtone property transfers return the reach describer trans-	normal acumulus principal processory and processory described in 1900	
ii ii	ALTERNATIVE CETTER DIE TETTEREN FANDERE NAS DATE HER VERSEN VERSE	STATES AND AND THE STATES AND THE STATES AND	
ur mission is/ar	(b) th		
a the residence of the second		150	34
-downward designation and in the control of the con	III: the stiffmentable with the section and policy; it makes participated using that and in other objects proposed with	raction and property in a sense who recently distinguished a constant of the policy of the party	THE WINDS WAS TO SERVE A PROPERTY OF THE PROPE
AND ARE THE THREE EARLY SET OF SERVICE SAME AND RESIDENCE SERVICES AND ARE ARRESTED TO A PARTICULAR PROPERTY.	oli (an fil alignotia del fil ancesti) de la lidicia de a fil com es un menor estado de esta de estado de esta Oli (an fil alignotia del fil ancesti) de la lidicia de a fil com estado de estado de estado de estado de esta	handstonnen av still omstan och i han genati in de trittet protester av tre i av	NAME OF TAXABLE PARTY AND PROPERTY OF TAXABLE PARTY.
emmenters until dans der de merceners servicies. A des mestados independas servicios de la circia es der maio beneficio paracte de mestados personas en mestados en mestados personas en mestados pers	tt i der bilden met der eine eine stat eine eine eine eine eine eine eine ein	continuent de la company de la continue de la conti	ne de entre anger de me est de recentration (film met alle and film entre est
	PARTICU	LARS	
Company/Firm		NOTICE AND THE PROPERTY OF THE RESIDENCE OF A CONTRACT OF THE STATE OF	ti der der der der der der sted für eren in geste und geste der der der der der der der der der de
Address/Lucation	- (5 - 15 - NAME AND PROCESSED AND ASSOCIATED BY A PROCESSED AND A PROCESSED A	Company and produced from the second of color and expendent for the second party of the force of an expension of	Service of the Control of the Contro
Contact Person	1) The state of the property of the state of	end against and medical constituents as a subsection of the subsection of a subsection of the subsecti	nación y miscone accidende manente estantes i federarias y distribuera estantes estantes estantes des
			•
commanding Approv	al r	Approved By:	
All the discontinuous and the state was a file of the discontinuous and the state of the state o		9 9	***
to be the second of the first of the second	COMMA	ssioner/Deputy Com	missioner/
र्शः 'ब्रुग्ना ब्रह्माः कत ६।०२ च °५,	Col	lector of Customs/	Service
kud ekkildann Talakang lulak pamerben leri da in installari menan salah serija, m (List da e relemek etji. Opt	Control of the state of the sta	hiefs (CIIS & ESS)	
(Office,'Unit)		and the state of t	TO THE OWN COME COME THE STATE WHEN WHEN WHEN THE
क् राह्मार वीत्राक स्थापक वीत्राक प्राथमित व्यासके हात्रा (र महिता सामाने कार्यस प्रदेश सामान । प्रस्ता प्रदेश वेशाने कार्यस्थ सामान ,	: Effers alongs with miles distant control states was water and a death along states to the	ONLY DECEMBER AND ADDRESS OF THE PERSON OF T	44
OT TRATIBET	CMO 52-93	, NOT VALIE	O WITHOUT
HE CEEL CHE	DF THE COM	MISSIONER'S	DRY SEA
		Time:	
Date: Duty OEES	AND THE REP. IN	discontinuo	NOT O HOW CAN ARRANGE AND ARRA
valid onl	ST ND CC Commence of the Comme		.\$
127 - 1290 - 1271 - 1291 - 1492 - 149	all		*
	If you consisting an in section rapid princip takes attributed white street comme	I NEWS SECUL ACTION OF COME ACTION AC	1
	(p (b)	6	
	Ф Ф	0	
	BOX FOR		
	: COMISSION		
	DRY SEA	i.L.	Ä,
	0	. 9	عد.
	о о	8 6	W.
	:	9 0	
	Moreon errator enterior di gri respen respeta formi di partir enterior contro c	2 wash dated dated states stated offices stated of	- Marie

To verify the authenticity of this memorandum order, call the duty officer, Office of the Commissioner of Customs at phone nos. 481-623,461-659 or ask for a fax copy of mission order on file at 820,000 on £11e at 530-0966. から見 素情