



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE OF AWARD

AJ SERNA

Crimson Hotel
Entrata Urban Complex, 2609 Civic Drive, Filinvest City,
Alabang, Muntlupa City


Dear Mr. Serna:

We are pleased to inform you that the contract for the project "**Lease of Venue for 45th Meeting of the Working Group on Technical Matters for the ASEAN Single Window**" per Bureau of Customs - Bids and Awards Committee Resolution No. 2018-01 is hereby awarded to your company in the amount of Eight Hundred Fifty Two Thousand Two Hundred Pesos (Php852,200.00).

In this regard, you are hereby required to sign the Purchase Order as stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 within five (5) calendar days upon receipt of this Notice.

Very truly yours,


DONATO B. SAN JUAN
Deputy Commissioner
Internal Administration Group

Received by: 
Date: NOV 12, 2018



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE TO PROCEED

AJ SERNA

Crimson Hotel
Entrata Urban Complex, 2609 Civic Drive, Filinvest City,
Alabang, Muntlupa City


Dear Mr. Serna:

The attached Contract having been approved, notice is hereby given to *CRIMSON HOTEL* that work may commence on the project "*Lease of Venue for the 45th Meeting of the Working Group on Technical Matters for the ASEAN Single Window*" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordinate on with General Services Division under the terms and conditions of the Purchase Order.

Very truly yours,


DONATO B. SAN JUAN
Deputy Commissioner
Internal Administration Group

Received by: 
Date: Nov 12, 2018

PURCHASE ORDER

Bureau of Customs

Agency

Supplier: **CRIMSON HOTEL**

P.O. No.: :2018-12-00126

Date : 12-Nov-18

T.I.N. : **008-487-035-000**

Mode of Procurement:

Small Value

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: BOC Manila-GSD

Delivery Term: During the event

Date of Delivery :


Payment Term: 15 cd upon delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<p>Lease of Venue for the 45th Meeting of the Working Group on Technical Matters for the ASEAN Single Window</p> <p>MEETING VENUE One (1) air-conditioned function room with a minimum capacity of Seventy (70) pax for four (4) days on November 13 – 16, 2018 from 8:00AM to 5:00PM</p> <p>Location: Manila, Philippines Seating arrangement: Hollow rectangular set-up for 70 pax</p> <p>Inclusions: 1. State of the art meeting space in distinguished executive settings; 2. Free flowing coffee/tea; 3. Candies and bottled water; 4. Provides meeting resources like pens and notepads; 5. Basic sound system and thirteen (13) units conference microphones; 6. Two (2) TV Monitors (big screen); 7. 11 pieces of flagpoles; 8. Frame for the Backdrop; 9. High speed internet connection; 10. Free Wi-Fi access; and 11. Separate registration area;</p> <p>FOOD 1. Provide meal package of AM and PM Snacks, for a minimum of Seventy (70) pax on November 13-16, 2018; 2. Provide buffet lunch; and 3. Provision of "no pork" or halal. rinks) • Lunch (w/ bottled drinks) • PM Snacks (w/ bottled drinks)</p> <p>Others: • Free Candies • Buffet set up with Plates; Utensils & Cups • Free flowing coffee/tea & water • Managed buffet lunch</p> <p>Service Provider should also provide: • At least 2 waiter service to manage distribution of food and attend to other needs.</p> <p>Mode of Payment • Send Bill</p>	1 LOT		852,200.00
		<p>← NOTHING FOLLOWS →</p>			

(Total Amount in Words) **Eight Hundred Fifty Two Thousand Two Hundred Pesos (inclusive of tax)** 852,200.00


(Terms and Conditions stated at the back page of this P.O.)

Conforme:


Signature over Printed Name of Supplier

Date **Nov 13, 2018**

Very truly yours,


DONATO B. SAN JUAN
Deputy Commissioner
Internal Administration Group

Funds Available:


MARILOU A. CABIGON
OIC, FMO/Acting Chief, Accounting Division

ALOBS No.: **02-0110/101-2018-12-5/163**
Amount: **852,200-**