



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE TO PROCEED

Ms. Marie Alejandre

Cover and Pages Corporation
Silang St., Sta. Ana, Manila

Dear Ms. Alejandre:

The attached Contract having been approved, notice is hereby given to Cover and Pages Corporation that work may commence on the project "Conceptualization, Layout Design and Printing of BOC 2017 Annual Report" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordination with General Services Division under the terms and conditions of the Purchase Order.

Very truly yours,


GLADYS F. ROSALES, MPA, CESE
Deputy Commissioner
Internal Administration Group 

Received by: 

Date: 2/7/18



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE OF AWARD

Ms. Marie Alejandre
Cover and Pages Corporation
Silang St., Sta. Ana, Manila

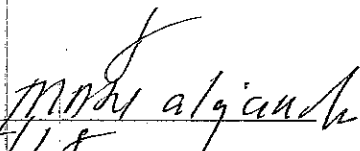
Dear Ms. Alejandre:

Based on the Bureau of Customs- Bids and Awards Committee Resolution No. 2018-01 , we are pleased to inform you that the contract for the project "Conceptualization, Layout Design and Printing of BOC 2017 Annual Report" is hereby awarded to your company in the amount of Two Hundred Ten Thousand Pesos (Php210,000.00), inclusive of tax.

In this regard, you are hereby required to sign the Purchase Order as stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 within five (5) calendar days upon receipt of this Notice.

Very truly yours,


GLADYS F. ROSALES, MPA, CESE
Deputy Commissioner
Internal Administration Group

Received by: 
Date: 2/5/18

PURCHASE ORDER					
Bureau of Customs					
Agency					
Supplier: COVER AND PAGES CORPORATION		P.O. No. 2018-01-00014			
		Date : 02/02/2018			
T.I.N. : 000-348-717-000		Mode of Procurement:		Small Value	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: BQC-GSD		Delivery Term:		20 days from signing of PO	
Date of Delivery :		Payment Term:		15 days upon completion of delivery	
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	copies	Conceptualization, Layout Design and Printing of BOC 2017 Annual Report No. of Pages: 70-75 pages including cover Cover: 160 lb Gloss Cover Cover Color: Full Color both sides Inside Paper: 80 lb gloss text Inside Color: Full color (4/4) Size: 25.5 cm (W) x 22.5 cm (H) Finishing: Perfect Bound Scope of Work: To include <ol style="list-style-type: none"> 1. Conceptualization 2. Photoshoot (as necessary); 3. Layout and Design 4. Printing 5. Provision for soft copy <p style="text-align: center;">***NOTHING FOLLOWS***</p>	1,000	210.00	210,000.00
(Total Amount in Words) Two Hundred Ten Thousand Pesos (inclusive tax)					210,000.00
(Terms and Conditions stated at the back page of this P.O.)					
Conformer: <i>Rosemarie Mesquita</i> Signature over Printed Name of Supplier Date: <i>2/14/18</i>		Very truly yours, <i>GLADYS F. ROSALES</i> GLADYS F. ROSALES, MPA, CESE Deputy Commissioner, IAG			
Funds Available: <i>MARILOU A. CABIGON</i> Acting Chief Accountant, Accounting Division, OIC Director/FMO		ALOBS No.: <i>02-0110101-2018-02-0368</i> Amount: <i>210,000</i>			