



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

MASTER COPY  
*lmm*

16 September 2022

## CUSTOMS MEMORANDUM CIRCULAR

NO. 140-2022

To : The Assistant Commissioner  
All Deputy Commissioners  
All Directors and Division Chiefs  
All District/Port Collectors  
And Others Concerned

### SUBJECT: **Lost/Misplaced Accountable Form**

The Form No. 38A Bureau of Customs Official Receipt (BC-OR) with serial no. 01913620518 was reported lost/misplaced. To that effect, an affidavit of loss executed by Mr. John Paul M. Dusaban, Customer Associate (NAC-Remittance), Land Bank of the Philippines, Calumpang, General Santos City is herein attached.

In order to ensure that unauthorized usage thereof is avoided, it is incumbent upon the Chief of the concerned Division/Unit to keep a permanent record of all lost document as reference if secondary evidence is availed of in lieu of the lost original document and that if recovered, the same will not be used or utilized as it is deemed cancelled.

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

  
SEP 21 2022  
**YOGI FILEMON L. RUIZ**  
Acting Commissioner



BOC-03-16985

CMC 140-2022p.2  
Republic of the Philippines )  
City of General Santos ) S.S.  
-----x

A F F I D A V I T O F L O S S

I, JOHN PAUL M. DUSABAN, Filipino, of legal age, and with an office address at Land Bank of the Philippines, Calumpang, General Santos City after having been duly sworn to in accordance with law, do hereby depose and say:

That I am the Customer Associate (NAC-Remittance) of the Land Bank of the Philippines and the custodian of all private and public documents of the office included those Customs Official Receipt (BOOR) Number 01913620518 issued by the Office of the Bureau of Customs-General Services Division;

I kept such pieces of documents in the pile of other important documents at the office ;

That recently when I retrieve the aforementioned documents in my file where I put the same, I only find out that it was no longer there, I immediately exerted diligent effort to look the aforesaid documents, but until this time it was not yet found;

I am executing this affidavit to attest to the truth of the foregoing facts.

IN WITNESS WHEREOF, I have hereunto set my hand this 4<sup>th</sup> day of May 2022 at the City of General Santos, Philippines.

JOHN PAUL M. DUSABAN  
Affiant

SUBSCRIBED AND SWORN to before me this 4<sup>th</sup> day of May 2022 at the City of General Santos, Philippines by the affiant.

WITNESS MY HAND AND SEAL.

ATTY. ARTURO C. CLOMA  
Notary Public  
For General Santos City  
Until December 31, 2022  
PNC 20-74 ROLL NO. 43385, 5-5-99  
IBP No. 183054, 1-3-2022  
PTR No. 0032203A Jan. 03, 2022 GSC  
MCLE No. VII-0014241 VALID UNTIL 04/14/2025  
CLOMA & CORDOVA LAW OFFICE  
MEZZANINE FLOOR, ARENAS BLDG  
PIONEER AVE, GEN. SANTOS CITY

ENTRY NO. 378  
PAGE NO. 04  
BOOK NO. 381  
SERIES OF. 2022

BUREAU OF CUSTOMS  
ACCOUNTABLE FORMS SECTION  
GENERAL SERVICES DIVISION  
**RECEIVED**  
BY: *[Signature]*