



10 August 2022

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CUSTOMS MEMORANDUM CIRCULAR
NO. 123-2022

**SUBJECT: GUIDELINES FOR EXTENSION OF ACCREDITATION PENDING
REVIEW OF APPLICATION WITH THE COMMITTEE FOR
ACCREDITATION OF CARGO SURVEYING COMPANIES**

In accordance with Section 11 of Administrative Order (AO) No. 243-A s. 2009¹ on the Renewal of Accreditation of the Cargo Surveying Companies, supplemented by Sections 5.2 and 6.7 of Customs Administrative Order (CAO) No. 6-2008², Section 11, Rule IV and Section 26, Rule IX of Customs Memorandum Circular (CMC) No. 312-2009³, and finally, as agreed upon by the Committee for Accreditation of Cargo Surveying Companies (CACSC) in Resolution No. 15-2022 dated 09 June 2022, the following shall be the guidelines in the extension of accreditation pending review of the application, *to wit*:

1. Application for renewal of accreditation shall be filed not earlier than ninety (90) calendar days but not later than thirty (30) calendar days prior to the date of expiration of accreditation. A late filing fee of ten (10%) percent of the accreditation fee shall be imposed on applications received out of prescribed period.
2. The CACSC may allow the cargo surveying companies a temporary extension of accreditation for a period of sixty (60) calendar days up to ninety (90) calendar days pending the review of its renewal. Provided that, the cargo surveying company has no derogatory record and has timely submitted its application for renewal to the CACSC Secretariat. Provided, finally, that the cargo surveying companies requesting for extension of more than sixty (60) calendar days shall submit a written justification and explanation to the CACSC to grant the request for extension.
3. The request for temporary extension of accreditation pending review of application shall be availed of only once during re-accreditation period. No further extension shall be granted except for extraordinary circumstances.

¹ Amending Administrative Order No. 243 Entitled "Creating a System for the Bulk and Break Bulk Cargo Clearance Enhancement Program of the Bureau of Customs"


² Bulk and Break Bulk Cargo Clearance Enhancement Program

³ Rules to Implement the Bulk and Break Bulk Cargo Clearance Enhancement Program

4. The request for extension shall be subject to subsequent deliberation for confirmation and resolution by the CACSC.

All District and Sub-Port Collectors, and all others concerned are hereby directed to confirm the dissemination of this Circular throughout their offices within five (5) days from receipt thereof for records purposes.

This Order shall take effect immediately for the information of all personnel.


AUG 23 2022
YOGI FILEMON L. RUIZ
Acting Commissioner *Y*



**COMMITTEE FOR ACCREDITATION OF CARGO
SURVEYING COMPANIES (CACSC)
RESOLUTION No. 15 - 2022
09 June 2022**

**APPROVING THE GUIDELINES FOR EXTENSION OF ACCREDITATION
PENDING REVIEW OF APPLICATION**

WHEREAS, pursuant to Section 4 of the Administrative Order (AO) No. 243-A, s. 2009, the Committee for Accreditation of Cargo Surveying Companies (CACSC) is vested with the power to grant, approve, defer or deny the application for accreditation of Cargo Surveying Companies/Surveyors and/or allow the renewal of the same upon expiration and to perform other functions relative to its creation and in accordance with the provisions of the AO No. 6-2008 and its implementing rules and regulations;

WHEREAS, during the CACSC meeting held on 12 April 2016, the members of the CACSC assented to grant the request of surveying companies for extension of accreditation for a period of sixty (60) days unless a different period is requested, pending the evaluation of the application for renewal of accreditation and subject to compliance with conditions as maybe imposed;

WHEREAS, considering that there is a need for uniformity in the procedural aspect of temporary extension of accreditation pending review of the application by the CACSC in order to prevent circumvention in the re-accreditation process by availing numerous request;


NOW, THEREFORE, for and in consideration of the foregoing premises, the Committee for Accreditation of Cargo Surveying Companies hereby resolves to allow cargo surveying companies/surveyors a temporary extension of accreditation for a period of sixty (60) calendar days up to ninety (90) calendar days subject to conditions that the cargo surveying company has no derogatory record and has timely submitted its application for renewal to the CACSC Secretariat. Provided, that the cargo surveying companies requesting for extension more than sixty (60) calendar days shall submit a written justification and explanation to the CACSC why a longer extension period is

needed. Provided, further, the request for temporary extension of accreditation pending review of application shall be availed of only once during the re-accreditation period. No further extension shall be granted except for extraordinary circumstance. Provided, finally, that the request for extension shall be subject to subsequent deliberation for confirmation and resolution by the CACSC.

Approved by:

**Committee for Accreditation of Cargo Surveying Companies (CACSC)
Manila, 09 June 2022**


ANTONETTE C. TIONKO
Undersecretary - DOF
Chairman


EDWARD JAMES A. DY BUCO
Deputy Commissioner - BOC
Member


MARIA GUIZA B. LIM
Director - DTI
Member


CARMELO S. NICOLAS
Chief - DTI
Member