



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA

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OCOM Memo No. 99-2022

PROFESSIONALISM

INTEGRITY

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MEMORANDUM

TO : ALL CUSTOMS OFFICIALS AND EMPLOYEES

FROM :  **YOGI FILEMON L. RUIZ** AUG 19 2022
Acting Commissioner *f B*



BOC-03-16312

SUBJECT : Orientation on the Drug-Free Workplace Program for the Government

DATE : August 8, 2022

1. To orient Bureau of Customs (BOC) personnel on the Dangerous Drugs Board (DDB) Regulation No. 13 series of 2018 (Establishment and Institutionalization of Drug-Free Workplace Policies in all Government Offices, Including the Conduct of Authorized Drug Testing for Elective Local Officials and Appointive Public Officers and for Other Purposes) and Civil Service Commissioner (CSC) Memorandum Circular No. 13 series of 2017 (Guideline in the Mandatory Random Drug Test For Public Officials and Employees and for Other Purposes), **all BOC personnel are directed to access the "Orientation on the Drug-Free Workplace Program for the Government" via BOC Online Learning Portal from August 22 – 26, 2022.**
2. The aim is to orient all personnel about the regulation and for the public to be ensured of effective and efficient service from the Bureau, free from the ill-effects of drug use in the workplace. At the end of the seminar, all personnel must have increased awareness and knowledge on identification of different types and classes of illegal drugs, ill effects of it, and to promote participation of other stakeholders in the campaign on how offices, being a second home of professionals and workers, can be a safe place for all.
3. A show-cause order shall be issued to employees who will fail to access the said seminar within the prescribed period.
4. For strict compliance.

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South Harbor, Gate 3, Port Area, Manila 1099
8527-4537, 8527-1935 | www.customs.gov.ph | boc.cares@customs.gov.ph