

**MEMORANDUM**

**TO :** ALL PORTS AND SUBPORTS  
ALL OTHERS CONCERNED

**ATTN :** ALL DEPUTY COLLECTOR FOR OPERATIONS  
ALL CHIEFS, PID/POD OR EQUIVALENT UNITS

**FROM :** ATTY. EDWARD JAMES A. DY BUCO  
DEPUTY COMMISSIONER *EB*  
ASSESSMENT AND OPERATIONS COORDINATING GROUP

**SUBJECT :** REITERATION OF AOCG MEMORANDUM NO. 229-2020 RE:  
"SUBMISSION OF COPY OF THE ACCOMPLISHED BUNKERING  
PERMIT"

**DATE :** 01 AUGUST 2022

This refers to the AOCG Memorandum No. 229-2020 re: "Submission of Copy of the Accomplished Bunkering Permit" directing all ports and subports to submit a copy of an After-Loading Report (accomplished bunkering permit) within 24 hours after the actual loading of fuel to vessel.

Relative thereto, in order to reinforce the monitoring of the actual volume of bunker loaded to vessels and the consolidation of After-Loading Reports, it is hereby reiterated that you are directed to continuously accomplish and submit a copy of After-Loading Reports using the attached prescribed template (Annex A) together with copy of Invoice, Delivery Receipt and Official Receipt and submit in PDF format to the Port Operations Coordination Division (POCD) thru its only official email address at poacd@customs.gov.ph every Monday of the following week from the date of actual loading.

For strict compliance.



“ANNEX A”

\_\_\_\_\_  
Port/Subport

Date: \_\_\_\_\_

**THE COMMISSIONER OF CUSTOMS**  
THRU: THE DIRECTOR, Port Operations Service

**Attention: The Chief, POCD**

**SUBJECT: AFTER LOADING REPORT/BUNKERING PERMIT NO.** \_\_\_\_\_

**SIR/MA'AM:**

This is to inform your office that the following commodity(ies) **has/have been** loaded/supplied to \_\_\_\_\_ on \_\_\_\_\_ strictly according to  
(Name of Vessel) (Date)  
the terms/conditions of the Permit:

DESCRIPTION OF FUEL/OIL	QUANTITY IN LITERS

Submitted, for records purposes.

\_\_\_\_\_  
(Signature over Printed Name of inspector present at the Actual Loading)

Confirmed Loaded:

\_\_\_\_\_  
(Signature over Printed Name of Master of the Vessel)

**DEVIATIONS**

(Write down deviations from the terms/conditions of Bunkering Permit)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Signature over Printed Name of Inspector)

\_\_\_\_\_  
(Signature Over Printed Name of Master of the Vessel)

Enclosures/Copy of: 1) Invoice 2) Delivery Receipt 3) Official Receipt