




OCOM Memo No. 108-2021

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**MEMORANDUM**

TO : ALL DISTRICT COLLECTORS,  
 ALL SUB-PORT COLLECTORS,  
 ALL OTHERS CONCERNED

FROM : **REY LEONARDO B. GUERRERO**   
 Commissioner, Bureau of Customs BOC-05-13193  
 JUL 09 2021

SUBJECT : **GUIDELINES ON THE IMPOSITION OF PENALTIES  
 RELATIVE TO ACCREDITATION OF IMPORTERS  
 AND BROKERS**

DATE : July 2, 2021

To ensure seamless processing in accordance with existing policies and regulations on clearance procedure, and ensure continuous information dissemination, you are hereby mandated to reiterate the current guidelines on clearance process with heightened compliance as well as the imposition of penalties relative to the accreditation of importers and brokers.

Further, to ensure that stakeholders are well informed on the remedial process, close collaboration between ports and AMO must be enforced as stated in CMO 12-2021 Guidelines on the Imposition of penalties relative to the Customs Accreditation of Importers and Brokers, to wit:

*"3.1. The District Collector shall furnish the Accounts Management Office (AMO), a copy of the Warrant of Seizure and Detention (WSD), or any other notice from the ports or other offices of the Bureau involving violation of the CMTA and other customs laws, rules and regulations within 24 hours from issuance thereof, to evaluate and determine possible suspension, cancellation or revocation of the customs accreditation of the importer or broker."*

For strict compliance.