



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA

MASTER COPY



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

OCOM Memo No. 56 - 2021

MEMORANDUM

TO : **ALL OFFICIALS AND EMPLOYEES**

FROM : **REY LEONARDO B. GUERRERO** 
Commissioner 

BOC-03-09522

MAR 30 2021

SUBJECT : **Skeleton Workforce**

DATE : 29 March 2021

-
- 1.0 In view of the observance of Maundy Thursday and Good Friday on April 1 and 2, 2021 (Proclamation No. 986 dated July 30, 2020), all Collection Districts rendering frontline services shall continue with their operations and arrange their respective Skeleton Workforce accordingly.
 - 2.0 Skeleton Workforce schedule of concerned Offices/Ports shall be submitted to the Internal Administration Group, copy furnished the Human Resource Management Division (hcmd@customs.gov.ph) not later than 5:00 p.m. on 31 March 2021.
 - 3.0 For strict compliance.