



BUREAU OF CUSTOMS

Professionalism Integrity Accountability



MEMORANDUM

MASTER COPY

TO : ALL CONCERNED BOC OFFICIALS AND EMPLOYEES
This Bureau

FROM : REY LEONARDO B. GUERRERO
Commissioner **NOV 10 2020**

SUBJECT : PAYMENT OF HAZARD PAY

DATE : 04 NOVEMBER 2020



BOC-03-06812

1. Pursuant to Administrative Order (AO) No. 261 dated March 23, 2020 , government employees including contract of service (COS) and job order employees (JO) who physically reported for work during the implementation of the Enhanced Community Quarantine in their respective work stations are entitled to hazard pay in an amount not exceeding P500/day.
2. Said benefit shall be granted to the aforementioned government employees and workers since they are inevitably exposed to health risks and hazards if they physically report for work during the period of an Enhanced Community Quarantine.
3. The amount required for personnel occupying regular, contractual or casual positions shall be charged against their available released Personnel Services (PS) allotments, while the amount required for COS or JO workers shall be charged against their available released Maintenance and Other Operating Expenses (MOOE) allotments, without need for prior authority from the DBM, provided that all authorized mandatory expenses shall have been paid first.
4. Therefore, the Bureau shall pay **FIVE HUNDRED PESOS** (Php500) per day to entitled employees, (permanent and casual), Contract of Services and Job Orders.
5. For implementation.

South Harbor, Gate 3, Port Area, Manila 1099

Tel. Nos 527-4537, 527-1935

Website: www.customs.gov.ph Email: Boc.cares@customs.gov.ph

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