


**BUREAU OF CUSTOMS**  
*Professionalism Integrity Accountability*

**MEMORANDUM**

TO : All District Collectors  
Risk Management Unit Representatives and  
All Others Concerned

FROM : **REY LEONARDO B. GUERRERO**  
Commissioner, JUL 24 2020

SUBJECT : Guidelines on Submission of RMU Reports to RMO

DATE : July 17, 2020

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Pursuant to CMO No. 44-2019, all are hereby directed to submit the following reports to the Risk Management Office (RMO) in order to streamline the feedback mechanism amongst ports and ensure an efficient and secure information pipeline from Regional Risk Management Units (RMUs) to the Risk Management Office (RMO):

1. Daily Report thru Online Risk Management Office Feedback Form (link previously provided to RMUs) **or**;
2. Monthly Report on "Zero High-Risk/Low-Risk" Shipments addressed to the Chief, Risk Management Office through the Strategic Assessment Unit Head, RMO

All previous Orders, Memoranda and Issuances inconsistent herewith are deemed superseded and/or revoked accordingly.

This order shall take effect immediately.