



MEMORANDUM

To : ALL DISTRICT COLLECTORS
ALL PORT COLLECTORS
ALL OTHERS CONCERNED

From : REY LEONARDO B. GUERRERO
Commissioner



BOC-01-03499

JUL 08 2020

Subject : REITERATION OF THE OBSERVANCE OF CAO NO. 8-2007 WITH SUBJECT: "DESCRIPTION OF ARTICLES IN TARIFF TERM" AS IMPLEMENTED BY CMO NO. 28-2007

Date : 8 July 2020

This is to reiterate the implementation of CAO No. 8-2007 and CMO No. 28-2007 which established the convention to be observed in the proper description of imported goods for declaration, classification, valuation, statistical and other purposes.

Take note of the following provisions in CAO No. 8-2007 to wit:

IV. Administrative Provisions:

1. It shall be the responsibility of the Customs Broker together with the Chief, Entry Processing Division/Unit, Customs Operations Officer III (COO III) /Customs Operations Officer V (COO V) to ensure the proper implementation of this Order.
2. The Commissioner of Customs through VRIS shall issue a list of products on the proper description of goods.

V. The Convention:

1. Description of Articles

The description of articles must be in sufficient detail to enable the articles to be identified for tariff classification, valuation and other statistical purposes including the following;

1.1 General Description

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Pertains to the generic name of general name of the product. E.g. pump, engine milk, bag, etc.

1.2 Specific Description

Pertains to the specific description of 1.1 e.g. centrifugal (for pump), diesel (for engine), skimmed (for milk), shoulder (for bag), etc.

1.3 Make/Brand

Refers to the brand name product e.g. Caterpillar, Nike, Gucci, Honda, etc.

1.4 Model/Style

The model number, style reference and other reference e.g. "CRV 2—7" for a Honda Civic car, model "Thinkpad 3000" for a Lenovo notebook, model "E90" for a Nokia cellular phone, etc.

1.5 Capacity/Quality/Grade/Process

The capacity, output, horsepower or other indication of size and performance among other of the product e.g. 200h.p., 10kw, 120 watts rms, etc.; or other description of quality, grade specification of applicable standard e.g. technical grade 95%, JIS G 310 1/87 SS 41. Etc; or process by which the product is manufactured e.g. suspension, emulsion, dispersion, etc.

1.6 Retail Packaging

This pertains to the detailed packaging or measure within the unit used. e.g. 12x1L bottles, 24x300 oz cans 1 150 kg bags, etc.

If said details are not provided by the invoice an accompanying inspection report with the above details must be submitted as part of the working copy of the entry.

2. Motor Vehicles

2.1 For motor vehicles, the specific description shall be in accordance with illustrative sample:

- 2.1.1 Make ----- Nissan QX4
- 2.1.2 Series ----- Infinity
- 2.1.3 Body Type ----- Wagon
- 2.1.4 Year Model ----- 2006
- 2.1.5 Gross Weight ----- 3600 Kilos
- 2.1.6 Net Weight -----500 Kilos
- 2.1.7 Piston Displacement-3,500 cc
- 2.1.8 No. of Cylinder -----6 cylinders
- 2.1.9 Engine No. -----VK 45 (DE) 4494
- 2.1.10 Chassis No. -----JNRBS08W25X402113
- 2.1.11 VIN No. -----xxxxx

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- 2.1.12 Year Model -----2006
2.1.13 Fuel ----- Gas

Note 1: Data on engine and chassis/VIN number shall be supported by stencil prints to validate the findings of the examiner.

Note 2: It shall be the responsibility of the official signatories of the certificate of payment to ensure compliance with the above requirements.

2.2. For Chamber of Manufacturers of the Philippines (CAMPI) members, packing list should indicate the respective chassis end engine numbers."

XXX XXX XXX

The description must be supported by the corresponding packing list.

Penalties

Habitual violators of this Order by persisting to declare their importation in a general manner shall be penalized in the following manner:

- a. First Offense - Warning
- b. Second Offense - Suspension of Accreditation for 6 months
- c. Third Offense - Cancellation of accreditation and blacklisting as an importer

Licensed customs brokers will be treated in the same manner as importers and their licenses recommended to be cancelled.

For the Chief, Entry Processing Division/Unit, COO III and COO V, failure to strictly implement this order shall be reflected in their Individual Performance Commitment and Review (IPCR) and will be ground for the appropriate disciplinary action provided under the CMTA.

The Import Assessment Service (IAS)-AOCG is tasked to monitor the implementation of this order.

For strict and immediate compliance.

See also:

CMO 21-2008
CMO 3-2008
CMO 49-2019

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