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Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
1099 Manila

MASTER COPY

MEMORANDUM

TO : **ALL DISTRICT/PORT COLLECTORS**

FROM : **REY LEONARDO B. GUERRERO**
Commissioner



BOC-05-06725

SEP 26 2019

SUBJECT : **SUBMISSION OF SCANNED COPIES OF DOCUMENTS OF CUSTOMS BROKERS WITH RENEWED ACCREDITATIONS TO THE ACCOUNTS MANAGEMENT OFFICE (AMO)**

DATE : 24 September 2019

In line with the thrust of continuously improving and enhancing our accreditation system for importers and customs brokers, there is the need to digitize all the data of importers and customs brokers alike and store them in one, centralized electronic repository.

Owing to the decentralization of the renewal of the accreditation of customs brokers to the Districts, all District Collectors are hereby directed to submit to AMO, on a weekly basis, scanned copies of all the data of customs brokers whose accreditations were renewed by them.

The said scanned copies can be sent directly to their email address at amo@customs.gov.ph or to their main office at PUC Bldg. Gate 3, Port Area Manila.

For strict compliance.