

2017-12-018

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Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
1099 Manila

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MEMORANDUM

FOR : ALL DEPUTY COMMISSIONERS
ALL DISTRICT AND PORT COLLECTORS
ALL EMPLOYEES AND OFFICIALS OF

THRU : 12/10/2017 **GLADYS F. ROSALES, MPA, CESE** *F. Rosales*
Deputy Commissioner
Internal Administration Group

FROM : **ATTY. JACQUELYN L. DE GUZMAN** *J. Guzman*
Overall Head, TWG, Year-End Program
OIC-Director, Administration Office

SUBJECT : **PARTICIPATION IN THE MASS**

DATE : December 04, 2017

1. Customs Office Order (COO) 07-2017 signed by Commissioner Isidro S. Lapeña approves the Year-End Culmination Program on December 18, 2017.
2. As part of the said activity, the Bureau shall have a Celebration of the Holy Mass on December 18, 2017 at 9:00AM to 10:00AM which will be participated by representative of all ports and groups.
3. All groups and the three ports are enjoined to prepare their addition to the "Prayers of the Faithful" and submit the same to the program chair not later than **December 11, 2017**.
4. As part of the Holy Mass Celebration, Groups and concerned Ports are tasked of the following:
 - 4.1 Offertory (Chalice, Wine & Ostia) : (Coordinators) Athena Lajom
: Desiree Malasmas
 - 4.1.1 Tokens Assignment : (Coordinator) Michelle Tablazon
Candles : OCOM
Flowers : Atty. Pacifico Rolando F. Tacub
Col. Antonio Meliton T. Pascual
Fruits : Reynaldo V. Gatchalian

