



Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
1099 Manila

MEMORANDUM

FROM : NICANOR E. FAELDON
Commissioner

TO : ALL BOC PERSONNEL CONCERNED

SUBJECT : EXTERNAL RECOMMENDATIONS FOR PROMOTIONS

DATE : 28 FEBRUARY 2017

In relation to Item No. 5 of the "Instructions to All Applicants" for hiring and promotion issued by the Central Promotion and Selection Board (CPSB) Secretariat on 1 December 2016, the undersigned invites your attention to the following provision:

"External recommendations shall not be included in the documents submitted to BOC-HRMD for evaluation."

In view of the aforementioned, all BOC employees shall not request for or authorize any external endorsements or recommendations in relation to their application for promotion or designation as heads of departments in the Bureau except with respect to positions that are subject to appointment by the President.

Relative thereto, any and all external endorsements or recommendations transmitted to the Office of the Commissioner shall neither be entertained nor merited to one's application for hiring or promotion.

It is further advised that the Bureau's Human Resource Management Division (HRMD) or CPSB shall not entertain any of these external recommendations, so as not to disrupt the regular processing of hiring and promotions.

Updates and details on the status of hiring and promotions shall be posted at the Bureau's website, www.customs.gov.ph

For strict compliance.


NICANOR E. FAELDON
Commissioner



MAR 03 2017