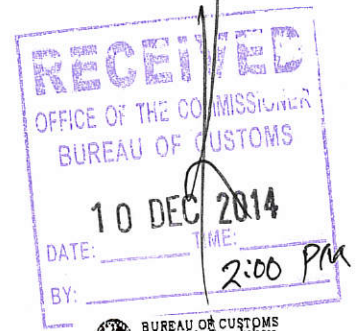


2014-12-009



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila



10 December 2014



**MEMO :** To All District Collectors  
Division Chiefs

**ATTENTION :** Chief of Bonds Divisions  
Chief Liquidation and Billing Divisions

In line with the Bureau of Customs thrust to improve customer service and systematize the processes for the issuances of certifications and to maintain a regularly updated database of all outstanding obligations, all Chief of Bonds Divisions and Chief of Liquidation and Billing Divisions are hereby ordered to submit a daily soft copy of all outstanding obligations to the Collection Service, RCMG in accordance with the attached templates, addressed to the Acting Director, Exequiel C. Cempron at [boc.collection@yahoo.com](mailto:boc.collection@yahoo.com). This order is a reiteration of CMO-18-2001.

This order shall take effect immediately upon receipt hereof.

  
**JOHN PHILIP SEVILLA**  
Commissioner of Customs



DEC 15 2014

cc: Asst. Sec. Maria Edita Z. Tan  
Deputy Commissioner, RCMG

Email



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
MANILA 1099

**DAILY LIST OF OUTSTANDING OBLIGATIONS**

From LIQUIDATION AND BILLING DIVISION

Port of \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

#	DATE	IMPORTER INFORMATION						CUSTOMS BROKER INFORMATION						LIST OF OUTSTANDING OBLIGATION			
		Company	Import Accreditation No.	Address	Telephone No.	Email Address	TIN No.	Name of Customs Broker	Brokerage Firm	Address	Telephone No.	Email Address	TIN No.	* Type of Obligation	Import Entry No.	Amount of Obligation	Date Incurred
1																	
2																	
3																	
4																	
5																	
6																	
7																	

\* Type of Obligation includes any of the following additional assessment:

- a) Freight
- b) Insurance
- c) Exchange Rate
- d) Value
- e) Others

