



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

June 23, 2014

**CUSTOMS MEMORANDUM ORDER**

No. 14-2014

**TO: All Deputy Commissioners  
All Service Directors  
All District Collectors  
All Division Chiefs, Administrative Officers  
All Others Concerned**

**SUBJECT: AUTHORITY TO RENDER OVERTIME SERVICES WITH PAY  
FOR THE RANK AND FILE OF THE BUREAU OF CUSTOMS (BOC)**

---

**1.0 Purpose**

This Customs Memorandum Order (CMO) is being issued to prescribe the guidelines in the rendition of overtime services and payment thereof in accordance with the authority issued by the Office of the President (OP) as an exemption from Section 1(d) of Administrative Order No. 103, s. 2004.

**2.0 Coverage**

2.1 This CMO covers the units and personnel included in the authority for payment of overtime services for the period January to December 2014, issued by the Office of the President on March 7, 2014<sup>1</sup> and May 20, 2014<sup>2</sup>, and such other authority that may subsequently be issued by the OP.

---

<sup>1</sup> For certain BOC offices due to the "Truck Ban Policy" of the City of Manila

<sup>2</sup> Offices/Divisions authorized: BOC Central Office: Financial Management Office, Accounting Division, Budget Division, Central Records Management Division, Human Resource Management Division, General Services Division, Revenue Accounting Division, Statistical Analysis Division, Management Information System & Technology Group, Customs Intelligence and Investigation Service; Port of Manila : Administrative Division, Piers Inspection Division, Export Division, Bonds Division, Collection Division, Auction & Cargo Disposal Division, Container Control Division, Rosario Customs Office; Manila International Container Port (MICP): Piers Inspection Division, Customs Container Control Division, Export Division, Formal Entry Division, Laguna Customs Office; Port of Cagayan de Oro : Piers & Inspection Section, Cargo Control Section; Port of Cebu: Airport Operations Section, District Office-Enforcement and Security Service, Mactan Passenger Service; Iloilo International Airport & Kalibo International Airport; Port of Davao: International Airport, Piers Inspection Division, Wharf Operations Unit, Airport Operations Section, Export Section, Export Section-Stuffing Unit, Customs Bonded Warehouse; Ninoy Aquino International Airport: Arrival Operations Division, Baggage Assistance Division, Departure Operations Division, Aircraft Operations Division

