



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

A modernized and credible customs administration that upholds good governance and is among the world's best

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Supply and Delivery of All-in-One Ink Tank Printer"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Supply and Delivery of All-in-One Ink Tank Printer**
 Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**
 Approved Budget for the Contract: **Three Hundred Thirty-Seven Thousand Three Hundred Seventy-five Pesos (PHP337,375.00) - inclusive of tax**

Specifications :

UNIT	ITEM	DESCRIPTION	QUANTITY
Unit	All-in-One Ink Tank Printer	<p>Copy Function Maximum Copy Size: A4, Letter Copy Resolution: 600 x 600 dpi Max Copies: 99 copies Copying ISO 29183, A4 Simplex Flatbed (Black / Colour): Up to 11.0 ipm / 5.5 ipm</p> <p>Scanning Scanner Type: Flatbed colour image scanner Sensor Type: CIS Optical Resolution: 1200 x 2400 dpi Maximum Scan Area: 216 x 297 mm (8.5 x 11.7 ") Scanner Bit Depth (Colour): 48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black & White): 16-bit input, 1-bit output</p> <p>Scan Speed Flatbed (Black / Colour): 200dpi: 12 sec / 27 sec</p> <p>Paper Handling Number of Paper Trays: 1 Standard Paper Input Capacity: Up to 250 sheets of Plain Paper (80 g/m2), Up to 20 sheets of Premium Glossy Photo Paper</p>	25



		<p>Output Capacity: Up to 30 sheets of Plain Paper (80 g/m²), Up to 20 sheets of Premium Glossy Photo Paper</p> <p>Maximum Paper Size: 215.9 x 1200 mm (8.5 x 47.24 ")</p> <p>Paper Size: Legal (8.5 x 14"), 8.5 x 13", Letter, A4, B5, A5, A6, Hagaki (100 x 148 mm), 16K (195 x 270 mm), Indian-Legal (215 x 345 mm), B6, 5 x 7", 4 x 6", Envelopes #10, DL, C6</p> <p>Print Margin: 0mm top, left, right, bottom via custom settings in printer driver*3</p> <p>Supported OS and Applications</p> <ul style="list-style-type: none"> • Operating System Compatibility: • Windows XP SP3 / XP Professional x64 SP2 / Vista / 7 / 8 / 8.1 / 10 • Windows Server 2003 /2008 / 2012 / 2016 / 2019 • Only printing and scanning functions are supported for Windows Server OS • Mac OS X 10.6.8 or later <p>Electrical Specifications</p> <p>Rated Voltage: AC 220-240 V</p> <p>Rated Frequency: 50 - 60 Hz</p> <p>Operating: 12.0 W</p> <p>Sleep: 0.7 W</p> <p>Power Off: 0.2 W</p> <p>Standby: 5.3 W</p> <p>Interface</p> <p>USB: USB 2.0</p> <p>Network: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct</p> <p>Network Protocol: TCP/IPv4, TCP/IPv6</p> <p>Network Management Protocols: SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, mDNS, SLP, WSD, LLTD</p>	
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Delivery Term/Duration:15 calendar days

Subject to Retention Money 1-5% Contract Amount

Interested suppliers are required to submit **original/certified true copy** of the following: 1) valid and current Mayor's Permit, (In case of expired MP/BP, Submit copy of recently expired permit and official receipt as proof of renewal), 2) DTI/SEC Registration (for partnerships/corporations, attach General Information Sheet & Articles of Incorporation), 3) PHILGEPS Registration Certificate, 4) Original duly signed Omnibus Sworn Statement (OSS) and Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder, 5) Latest Income/Business Tax Return, and 6) duly signed price quotation form (Annex "A"). All must be properly signed and



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sealed. Must be submitted in hard copy. In case of goods kindly indicate the brand being offered in your price quotation form (Annex "A")

Submission of quotation and eligibility documents is on or before **January 19, 2024, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.**

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 8526-6571 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,


ISAGANI D. GALSIM
Head, BAC Secretariat/
Chief Administrative Officer
General Services Division



Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Project Title: Supply and Delivery of All-in-One Ink Tank Printer

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

UNIT	ITEM	DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
Unit	All-in-One Ink Tank Printer	Copy Function Maximum Copy Size: A4, Letter Copy Resolution: 600 x 600 dpi Max Copies: 99 copies Copying ISO 29183, A4 Simplex Flatbed (Black / Colour): Up to 11.0 ipm / 5.5 ipm Scanning Scanner Type: Flatbed colour image scanner Sensor Type: CIS Optical Resolution: 1200 x 2400 dpi Maximum Scan Area: 216 x 297 mm (8.5 x 11.7 ") Scanner Bit Depth (Colour): 48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black & White): 16-bit input, 1-bit output Scan Speed Flatbed (Black / Colour): 200dpi: 12 sec / 27 sec Paper Handling Number of Paper Trays: 1 Standard Paper Input Capacity: Up to 250 sheets of Plain Paper (80 g/m2), Up to	25		



		<p>20 sheets of Premium Glossy Photo Paper</p> <p>Output Capacity: Up to 30 sheets of Plain Paper (80 g/m2), Up to 20 sheets of Premium Glossy Photo Paper</p> <p>Maximum Paper Size: 215.9 x 1200 mm (8.5 x 47.24 ")</p> <p>Paper Size: Legal (8.5 x 14"), 8.5 x 13", Letter, A4, B5, A5, A6, Hagaki (100 x 148 mm), 16K (195 x 270 mm), Indian-Legal (215 x 345 mm), B6, 5 x 7", 4 x 6", Envelopes #10, DL, C6</p> <p>Print Margin: 0mm top, left, right, bottom via custom settings in printer driver*3</p> <p>Supported OS and Applications</p> <ul style="list-style-type: none"> • Operating System Compatibility: • Windows XP SP3 / XP Professional x64 SP2 / Vista / 7 / 8 / 8.1 / 10 • Windows Server 2003 /2008 / 2012 / 2016 / 2019 • Only printing and scanning functions are supported for Windows Server OS • Mac OS X 10.6.8 or later <p>Electrical Specifications</p> <p>Rated Voltage: AC 220-240 V</p> <p>Rated Frequency: 50 - 60 Hz</p> <p>Operating: 12.0 W</p> <p>Sleep: 0.7 W</p> <p>Power Off: 0.2 W</p> <p>Standby: 5.3 W</p> <p>Interface</p> <p>USB: USB 2.0</p> <p>Network: Ethernet, Wi-Fi</p> <p>IEEE 802.11b/g/n, Wi-Fi Direct</p> <p>Network Protocol: TCP/IPv4, TCP/IPv6</p> <p>Network Management Protocols: SNMP, HTTP, DHCP, BOOTP, APIPA, PING,</p>			
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		DDNS, mDNS, SLP, WSD, LLTD			
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Total amount in words: _____

Delivery Term/Duration: 15 calendar days

Subject to Retention Money 1-5% Contract Amount

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Contact No.

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)

