



## REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Supply and Delivery of ID Card Printer"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Supply and Delivery of ID Card Printer**  
 Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**  
 Approved Budget for the Contract: **Three Hundred Thousand Nine Hundred Sixty-Five Pesos (PHP412,000.00) - inclusive of tax**  
 Specifications:

### LOT 1

| UNIT  | ITEM SPECIFICATIONS   | QUANTITY |
|-------|---|----------|
| Piece | ID Card Printer <ul style="list-style-type: none"> <li>• Color dye sublimation and monochrome thermal resin transfer technology</li> <li>• Dual Side, edge to edge direct card printing</li> <li>• Card capacity at least 200 for input and 40 for output based on 30 mil (0.76 mm)</li> <li>• Card thickness at least 15 to 30 mil (0.38 – 0.76 mm)</li> <li>• Card Types: PVC and Composite PVC cards PET</li> <li>• Fast print speed at least 212 cards per hour for full color single side, at least 164 cards per hour dual sided and at least 720 cards per hour single sided for monochrome</li> </ul> | 2        |
| Roll  | YMCKO Ribbon  | 30       |
| Box   | PVC (MIFARE)  | 16       |

### Delivery Term/Duration:15 calendar days

Subject to Retention Money 1-5% Contract Amount

Interested suppliers are required to submit **original/certified true copy** of the following: 1) valid and current Mayor's Permit, (In case of expired MP/BP, Submit copy of recently expired permit and official receipt as proof of renewal), 2) DTI/SEC Registration (for partnerships/corporations, attach General Information Sheet & Articles of Incorporation), 3) PHILGEPS Registration Certificate, 4) Original Omnibus Sworn Statement, 5) Latest Income/Business Tax Return, and 6) duly signed price quotation form (Annex "A"). All must be properly signed and sealed. Must be submitted in hard copy. In case of goods kindly indicate the brand being offered in your price quotation form (Annex "A")



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

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Submission of quotation and eligibility documents is on or before **July 4, 2023, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.**

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 8526-6571 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

  
**ISAGANI D. GALSIM**  
Head, BAC Secretariat/  
Chief Administrative Officer  
General Services Division



Annex "A"

## PRICE QUOTATION FORM

Date

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

**Project Title: Supply and Delivery of ID Card Printer**

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

1LOT

| UNIT                | ITEM SPECIFICATIONS   | QUANTITY | UNIT PRICE | TOTAL PRICE |
|---------------------|---|----------|------------|-------------|
| Piece               | ID Card Printer <ul style="list-style-type: none"> <li>• Color dye sublimation and monochrome thermal resin transfer technology</li> <li>• Dual Side, edge to edge direct card printing</li> <li>• Card capacity at least 200 for input and 40 for output based on 30 mil (0.76 mm)</li> <li>• Card thickness at least 15 to 30 mil (0.38 – 0.76 mm)</li> <li>• Card Types: PVC and Composite PVC cards PET</li> <li>• Fast print speed at least 212 cards per hour for full color single side, at least 164 cards per hour dual sided and at least 720 cards per hour single sided for monochrome</li> </ul> | 2        |            |             |
| Roll                | YMCKO Ribbon  | 30       |            |             |
| Box                 | PVC (MIFARE)  | 16       |            |             |
| <b>TOTAL AMOUNT</b> |   |          |            |             |

Total amount in words: \_\_\_\_\_

**Delivery Term/Duration: 15 calendar days**

Subject to Retention Money 1-5% Contract Amount



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The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)