

MEMORANDUM

TO

: ALL CONCERNED BOC OFFICIALS AND EMPLOYEES

SUBJECT

: CHANGE OF PASSWORDS

DATE

: 06 March 2017

In connection to previous Memorandum of the Office of the Commissioner on the same subject, all officials and employees who have access and who utilize the E2M and NSW Systems are hereby advised to again **change** their individual passwords not later than <u>Monday</u>, 13 <u>March 2017</u>.

Failure to do so would result to the blocking of access to said systems. Reactivation of blocked access shall require prior approval of immediate supervisors.

For strict compliance.

Very truly yours,

ATTY. GENIEFELLE P. LAGMAY
For the Commissioner

BUREAU OF CUSTOMS
Office of the Commissioner