



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

MEMORANDUM

TO : ALL DEPUTY COMMISSIONERS, SERVICE DIRECTORS
AND DIVISION CHIEFS
Office of the Commissioner

DISTRICT COLLECTORS, Port of Manila and
Manila International Container Port

SUBJECT : SUSPENSION OF WORK ON JANUARY 9, 2017 AND
MAINTENANCE OF SKELETAL WORKFORCE

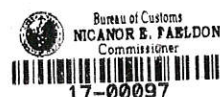
DATE : 06 JANUARY 2017

In line with the Executive Order No. 1 Series of 2017 of the Office of the Mayor, City of Manila declaring the Suspension of Classes and Work in City Government Offices on Monday, 09 January 2017 in Manila for the holding of the Manila International Pilgrimage of the Black Nazarene, please observe the following guidelines:

1. Suspension of work in all offices under the Office of the Commissioner is hereby declared but staff of offices with urgent assignment may render overtime services.
2. The Port of Manila and Manila International Container Port are directed to maintain a Skeletal Workforce and inform the stakeholders in order to avoid disruption in the processing of shipments.
3. Please submit to the Internal Administration Group the list of personnel assigned to report on the abovementioned date and those who are authorized to render overtime services.

For strict compliance.


NICANOR E. FAELDON
Commissioner



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Republic of the Philippines
City of Manila
OFFICE OF THE MAYOR

EXECUTIVE ORDER NO. 1
Series of 2017

AN ORDER DECLARING A SUSPENSION OF CLASSES IN MANILA AND WORK IN CITY GOVERNMENT OFFICES ON 09 JANUARY 2017, MONDAY.

WHEREAS, the City of Manila will hold the Manila International Pilgrimage of the Black Nazarene on 09 January 2017, Monday;

WHEREAS, every year thousands of pilgrims from all over the country come to Manila to participate in the procession of the Black Nazarene;

WHEREAS, the Traffic Management Committee, the Manila Traffic and Parking Bureau, the Manila Disaster Risk Reduction Management Office and the Manila Police District have recommended the suspension of classes for all levels in all universities, colleges and schools in the City of Manila, as well as, the suspension of work in the City Government Offices to ensure public order safety and convenience and to reduce traffic congestion during the occasion;

WHEREAS, while the suspension of work in City Government offices is within the power of the Local Chief Executive, he can only encourage the national government offices and the private offices in Manila to exercise prudence and sound discretion in suspending work for the safety and welfare of their employees and personnel;

NOW THEREFORE, I, JOSEPH EJERCITO ESTRADA, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. SUSPENSION OF CLASSES. Classes for all levels in all universities, colleges and schools in the City of Manila is suspended on 09 January 2017, Monday.

Section 2. SUSPENSION OF WORK. Work is suspended on 09 January 2017, Monday, in all departments, offices and bureaus in the City Government of Manila, except those involved in the maintenance of peace and order, traffic enforcement, disaster and risk reduction management, health and sanitation and in the issuance of business permits and collection of taxes.

The suspension of work in national government offices and in all private offices in the City of Manila is left to the discretion of their heads of office or management.

Section 3. All orders, rules, regulations, and issuances, or parts thereof, which inconsistent with this Order, are hereby repealed, amended or modified accordingly.

Section 4. This Executive Order shall take effect immediately.

Done, in the City of Manila, this 3rd day of January, in the year of our Lord, Two thousand and Seventeen.

JOSEPH EJERCITO ESTRADA
City Mayor