

2017-02-024

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REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**  
MANILA 1099

**MEMORANDUM**

FOR : **ALL CONCERNED BOC OFFICIALS AND EMPLOYEES**

FROM : **THE OFFICER-IN-CHARGE  
INTERNAL ADMINISTRATION GROUP**

DATE : **09 February 2017**

SUBJECT : **DRESS CODE FOR ALL CONCERNED BUREAU OFFICIALS  
AND EMPLOYEES**

- 1.0. Pursuant to the Civil Service Commission (CSC) Memorandum Circular No. 19, s. 2000 and in order to maintain proper decorum inside the workplace, all concerned Bureau officials and employees are directed to comply with the prescribed dress code which shall be worn in accordance with the assigned schedule, as herein below stated:

<i>Schedule</i>	<i>Attire</i>
Monday	Gala Uniform
Tuesday	Office Uniform for Tuesday (Annex A)
Wednesday	Office Uniform for Wednesday (Annex B)
Thursday	Office Uniform for Thursday (Annex C)

- 1.1. On Fridays, all concerned employees shall be dressed in appropriate business attire. The wearing of "maong" pants may be considered as appropriate attire when paired with a collared polo/shirt (for male employees), or any appropriate blouse/shirt (for female employees).
- 2.0. Further, the above prescribed dress code shall be accompanied by wearing of **official BOC Identification (ID) card** issued by the Human Resource Management Division.
- 3.0. The implementation of the prescribed dress code shall be effective on **20 February 2017 (Monday)**.
- 4.0. For information and strict compliance.

  
**ALFREDO A. PALMA**



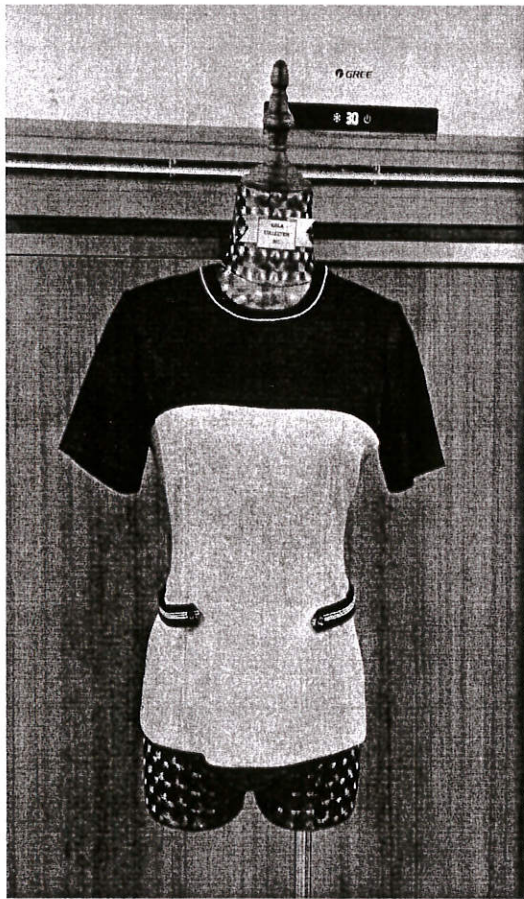
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**ANNEX A**

**OFFICE UNIFORM FOR TUESDAY**



**FEMALE**



**MALE**



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**ANNEX B**

**OFFICE UNIFORM FOR WEDNESDAY**



**FEMALE**



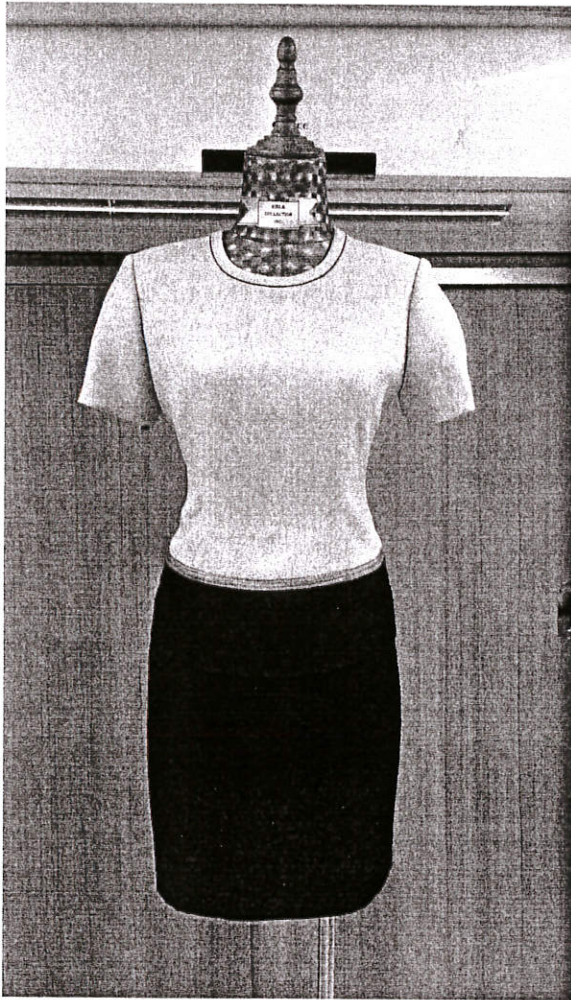
**MALE**



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**ANNEX C**

**OFFICE UNIFORM FOR THURSDAY**



**FEMALE**



**MALE**