

2017-02-010

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Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

1 February 2017

MEMORANDUM to-

District Collectors, ALL Ports

SUBJECT: **BOQ PROTOCOL ON RE-ISSUANCE OF INTERNATIONAL
CERTIFICATE OF VACCINATION (ICV) CARDS FOR AND RE-
VACCINATION OF YELLOW FEVER VACCINE**

BOQ PROCESS ON MEDICAL REPATRIATION/ EVACUATION

Attached are the Memorandum Circular No. 2016-7 and Memorandum Circular No. 2016-8 from Ferdinand D. Salcedo, MD, MPH, CESO IV, Director IV, Bureau of Quarantine, pertaining to the issuance of International Certificate of Vaccination (ICV) following the administration of the yellow fever antigen and the latter, pertaining to the Bureau's process flow in providing medical assistance to referred returning Overseas Filipino Workers (OFWs) with medical conditions.

The copies of the Yellow Fever Vaccine Referral Form and Algorithm of Process Flow of Medical Evacuation/ Repatriation are attached for your easy reference.

For your information and guidance.

ATTY. EDWARD JAMES A. DY BUCO
Deputy Commissioner
Assessment and Operations Coordinating Group



Republic of the Philippines
Department of Health
BUREAU OF QUARANTINE
25th and A.C. Delgado Streets
Port Area, Manila

MEMORANDUM CIRCULAR
No. 2016 - 07

DATE: 13 October 2016

REPUBLIC OF THE PHILIPPINES
BUREAU OF CUSTOMS
OFFICE OF DEPUTY COMMISSIONER
ASSESSMENT OPERATION COORDINATING GROUP
RECEIVED
BY: *Karna*
DATE: **DEC 14 2016**
TIME: *9:35 am*

BUREAU OF CUSTOMS
OFFICE OF THE COMMISSIONER
RECEIVED
DEC 13 2016
BY: *[Signature]* TIME: *3:10*

BUREAU OF CUSTOMS
Office of the Commissioner
Incoming Document No
16-29533

FROM: FERDINAND S. SALCEDO, MD, MPH, CESO IV
Director ~~IV~~, Bureau of Quarantine *[Signature]*

#2016-12-24/7

TO: ALL CONCERNED PARTNERS AND AGENCIES

SUBJECT: BOQ PROTOCOL ON RE-ISSUANCE OF INTERNATIONAL CERTIFICATE OF VACCINATION (ICV) CARDS FOR AND RE-VACCINATION OF YELLOW FEVER VACCINE

ACTION DESIRED: For information and compliance

Rationale:

This Memorandum Circular pertains to the issuance of International Certificate of Vaccination (ICV) following the administration of the yellow fever antigen. The process defined in this circular is based on the WHO recommendations on Yellow Fever Vaccination and taking in consideration policies and requirements on yellow fever vaccination of receiving countries where Filipinos are visiting or working.

General Considerations

- a. The Bureau of Quarantine (BoQ) under the Department of Health (DoH) is the ONLY agency authorized by the World Health Organization (WHO) to administer the Yellow Fever vaccine in the country;
- b. The BoQ through Immunization Section of the Medical Services Division located at 25th and A.C. Delgado Streets Port Area, Manila and the three (3) other BoQ Provincial Stations namely BoQ-Iloilo, BoQ Cebu and BoQ Davao are authorized for the administration of the Yellow Fever vaccine.;
- c. The BoQ will issue the International Certificate of Vaccination (ICV) following the administration of the Yellow Fever vaccine. However, if a person has a medical condition where vaccination is contraindicated, or has been subject for skin test due to clinical consideration and yielded a positive reaction during the time, an Exemption Certificate will be issued in lieu of the ICV card;

Issuance of Exemption Certificate is based on International Health Regulations (2005) - Annex 6, No. 9: "If the supervising clinician is of the opinion that the vaccination or prophylaxis is contraindicated on medical grounds, the supervising clinician shall provide the person with reasons, written in English or French, and where appropriate in another language in addition to English or French, underlying that opinion, which competent authorities on arrival should take into account."

d. The yellow fever vaccine comes in with two (2) preparations:

d.1 Multi-dose vial of Yellow Fever vaccine. This will require ten (10) individuals to be vaccinated to open a 10 dose vial.

Cost per individual: Php 1,500.00 per dose

d.2 Single-dose vial of Yellow Fever vaccine. This is a single dose preparation can only accommodate 1 person.

Cost per individual: Php 2,000.00 per dose

e. To avoid wastage of vaccine dosages, the Bureau encourages individual travelers to have their vaccination in the morning. As such, they have to be at the BoQ station at the start of the business hour. Agencies are strongly encouraged to coordinate with the BoQ Immunization Section for a scheduled vaccination of their seafarers noting that groups of ten (10) to avail of the d.1 Multi-dose vial is highly encouraged.

Protocols on Re-vaccination of Yellow Fever

The Bureau of Quarantine adopts the following WHO resolutions issued 11 July 2016. The WHO resolution recommends the validity of certificates of vaccination against yellow fever changes from ten (10) years to the duration of the *life of the person vaccinated*, to include certificates already issued and new certificates.¹

In the same resolution however, WHO articulates that "state parties and health care providers continue to be free to impose vaccination, revaccination or boosters."²

Protocols on Re-Issuance of ICV cards

a. Re-issuance of the ICV by **individual traveler**: ICV card of the individual traveler shall be accompanied with appropriate completed form (Annexes 1 and 2) to be issued by the authorized head of agency or duly designated agency authority;

a.1 Names of agency authorized personnel with their sample signatures shall be communicated to the BOQ Immunization Section prior to the issuance of the said form.

b. Re-issuance of ICV card thru a **representative**: the representative shall bring an authorization letter from the ICV owner(s) or the company, and present one (1) valid ID preferably a government ID;

c. The BoQ will not re-issue or issue a new ICV card to a person who was vaccinated abroad;

d. A Php 300.00 for Exemption Certificate and re-issuance of ICV shall be charged to all applicants. This cost however, will be deferred if an error occurred in the re-issuance process.

e. The BoQ strongly encourages that ICV card be updated to reflect the "*life of the person vaccinated*" validity, but such is not mandatory.

Protocols stipulated on this order may change from time to time in compliance to international health regulations.

¹ Sixty-seventh World Health Assembly adopted resolution WHA67.13 (2014)

² WHO Position Paper on Vaccines and Vaccination against Yellow Fever



Republic of the Philippines
Department of Health
BUREAU OF QUARANTINE
25th and A.C. Delgado Streets
Port Area, Manila

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YELLOW FEVER VACCINE REFERRAL FORM

Date: / /
 mm dd yy

For: FERDINAND SALCEDO, MD, MPH, CESO IV
Director IV
Bureau of Quarantine

This is to refer the following personnel to avail the required medical quarantine services in your Bureau.

NAME OF CLIENT	YELLOW FEVER		
	For VACCINATION*	For RE-VACCINATION**	For RE-ISSUANCE OF ICV CARD

*For first time Yellow Fever vaccine clients

**For clients previously vaccinated against Yellow Fever needing re-vaccination or booster

Put an X mark for every column of choice.

Write/ input 'Nothing Follows' on the next row after the name of the last seafarer to be referred. Use another sheet of the form as necessary.

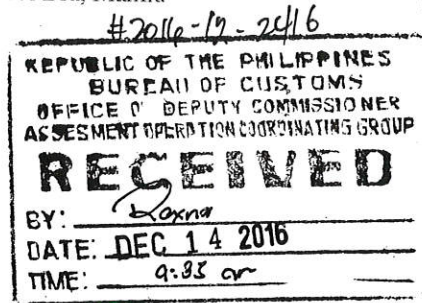
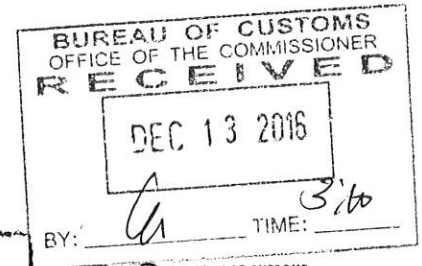
Thank you.

Sincerely,

HEAD OF AGENCY/ AUTHORIZED PERSONNEL
Signature above Printed Name



Republic of the Philippines
 Department of Health
BUREAU OF QUARANTINE
 25th and A.C. Delgado Streets
 Port Area, Manila



MEMORANDUM CIRCULAR
 No. 2016 - 8

DATE: 28 November 2016

FROM: *[Signature]*
FERDINAND S. SALCEDO, MD, MPH, CESO IV
 Director, IV, Bureau of Quarantine

TO: **BoQ STATION CHIEFS AND PERSONNEL; ALL CONCERNED PARTNERS AND AGENCIES**

SUBJECT: BOQ PROCESS ON MEDICAL REPATRIATION/ EVACUATION

ACTION DESIRED: For information and compliance

This Memorandum Circular pertains to the Bureau's process flow in providing medical assistance to referred returning Overseas Filipino Workers (OFWs) with medical conditions.

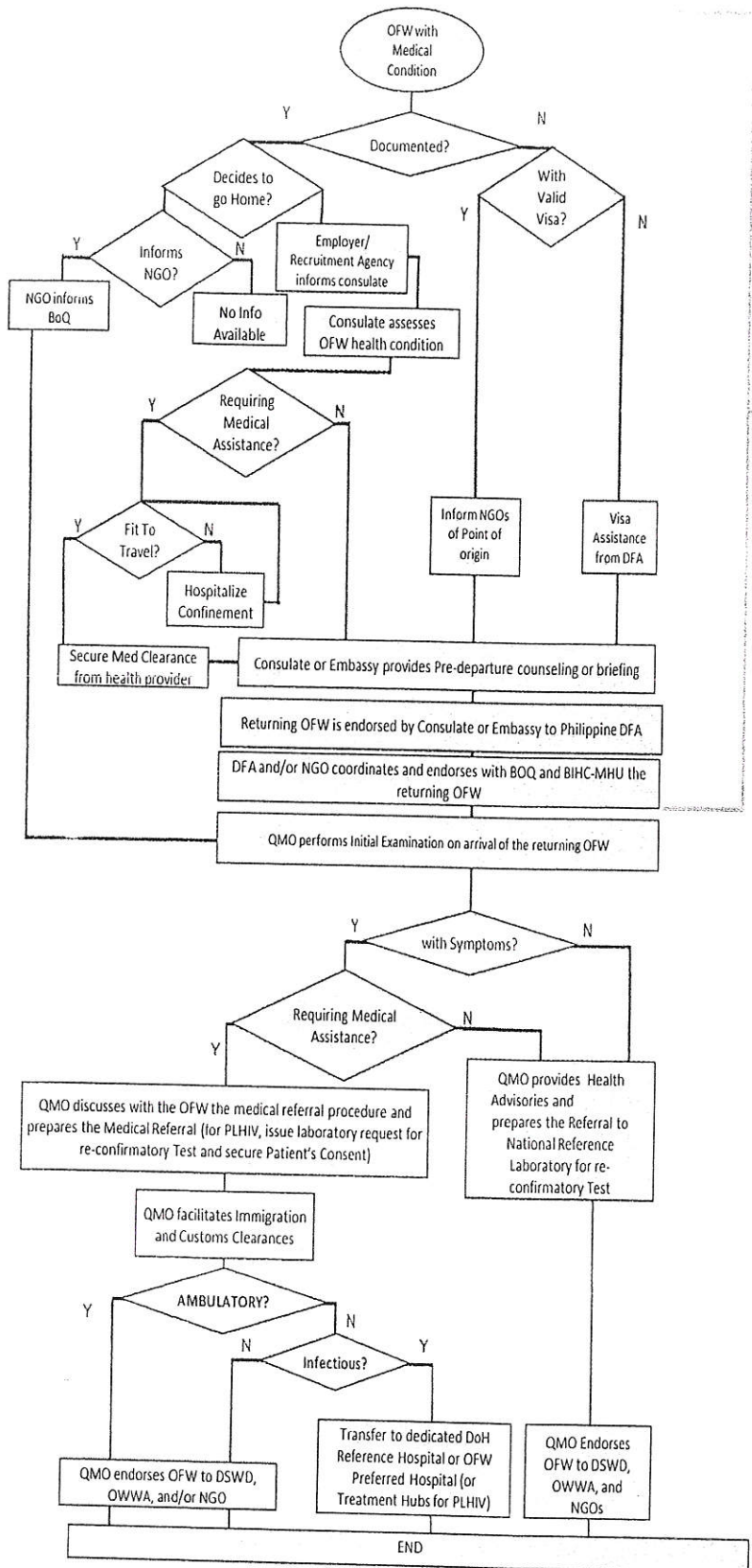
It must be underscored that proper referral should be observed by referring agency or requesting party. The Office of the Director with a copy furnish to the International Health Surveillance and Information Management of Bureau of Quarantine must be provided with the following information or documents three (3) day prior to the expected arrival of the OFW needing medical evacuation/assistance on arrival. These documents/information are the following:

1. Complete flight details of arriving OFW. This consist of
 - a. flight carrier and number
 - b. country of origin
 - c. date of departure from the country of origin
 - d. expected date, time and airport terminal of arrival in the Philippines
2. Clinical abstract reflecting the complete diagnosis of the health condition;
3. Special health requirements needed on arrival (e.g. stretcher or wheel chair; oxygen supply) if there is any; and,
4. Receiving Party in the Philippines to whom the passenger will be endorsed to by the Bureau.

Arriving OFWs referred to the Bureau needing medical assistance should follow this defined BoQ Process Flow at the international airport. This process will facilitate continued flow of medical care upon arrival until the patient is endorsed to proper medical personnel of receiving hospital.

Arriving OWF referred and is diagnosed to have signs and symptoms that may be infectious or diagnosed to have infectious morbidity reflected in the clinical abstract provided to the Bureau though the Quarantine Medical Officer (QMO)-on-duty's shall follow the standard procedure of assessing health conditions of all arriving passengers as per BCQ Memorandum 2015-016 dated 06 July 2015 (see attached algorithms for reference).

Algorithm of Process Flow of Medical Evacuation/ Repatriation



Pre-Travel Phase
(on-site)

Arrival Phase



Republic of the Philippines
 Department of Health
Bureau of Quarantine
 25th and A.C. Delgado Streets
 Port Area, Manila



MEMORANDUM 16

DATE: 6 July 2015

TO: All Quarantine Medical Officers, Nurses and all personnel manning the BoQ Health Screening Counters at all Ports

FROM: FERDINAND S. SALCEDO, MD, MPH, CESO IV
 OIC-Director IV

THRU: Alexander M. Oba, MD, MPH
 Division Head, Ports and Airports

SUBJECT: Use of the Decision Algorithm in Assessing the Health Condition of Arriving Passengers at All Points of Entry

ACTION DESIRED: For strict compliance

In ensuring active surveillance for diseases of public health emergency of international concern (PHEIC) at all ports of entry (POEs), a standard procedure of assessing the health condition of all arriving passengers is vital. With this as the objective, all Quarantine Medical Officers together with BOQ personnel who are on-duty at all air and sea ports are hereby enjoined to use the Decision Algorithm Table together with the use of a thermal screening devise and proper history taking (when warranted) when assessing the health condition of all arriving passengers. The Decision Algorithm Table is shown below:

Situation A: WITH EXPOSURE to a confirmed case:

Signs and Symptoms		Travel History to affected Country(ies)	Decision: Action to be taken
Fever or Feverish	Respiratory signs and symptoms*/ and/or flu Symptoms** and/or other signs and symptoms***		
+	+	+	Refer to reference hospital, ENCODE DATA
+	-	+	Refer to reference hospital, ENCODE DATA
-	+	+	Refer to reference hospital, ENCODE DATA
+	+	-	Refer to reference hospital, ENCODE DATA
-	-	+	1. Home Quarantine within 14 days from exposure 2. Advise passenger to a. Daily monitor body temperature during the 14 days quarantine b. Contact DOH for any S/Sx during the 14 day quarantine period
-	-	-	1. Home Quarantine within 14 days from exposure 2. Advise passenger to a. Daily monitor body temperature during the 14 days quarantine b. contact DOH for any S/Sx with the 14 day quarantine period

Situation B: WITHOUT EXPOSURE to a confirmed case:

Signs and Symptoms		Travel History to affected Country(ies)	Decision: Action to be taken
Fever or Feverish	Respiratory signs and symptoms*/ and/or flu Symptoms** and/or other signs and symptoms***		
+	+	+	Refer to reference hospital, ENCODE DATA
-	+	+	Refer to reference hospital, ENCODE DATA
+	-	+	Refer to reference hospital, ENCODE DATA
-	-	+	1. Send Home 2. Advise passenger to a. Daily monitor body temperature for 14 days b. Contact DOH for any S/Sx during the 14 day body temperature monitoring
+	+	-	Symptomatic Treatment
+	-	-	Symptomatic Treatment
-	+	-	Symptomatic Treatment

* *Respiratory Signs*: a runny or stuffy nose, sore throat, cough, difficulty of breathing

** *Flu-like Symptoms*: headache, warm, flushed skin, fatigue/body malaise or aches in your joints and muscles, and red watery eyes, vomiting, abdominal pain, diarrhea

*** *Other Signs and Symptoms*: unexpected bleeding (gums, nose, stool, urine), yellowish discoloration of the sclerae and/or the skin

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